

Board of Directors
Wednesday, May 13, 2020
1:00 pm
Via Zoom Online Video Conferencing

A G E N D A

1. Call to Order

2. Land Acknowledgement

- 2.a)** We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

3. Consideration of the Agenda (additions/deletions)

- 3.a)** The agenda for the Regional District of Kootenay Boundary Board of Directors meeting of May 13, 2020 is presented.

Recommendation: Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Directors meeting of May 13, 2020 be adopted as presented.

4. Draft Minutes

- 4.a)** The draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held April 30, 2020 are presented.
[Draft Minutes-Board of Directors - 30 Apr 2020-BoD May 13 20](#)

Recommendation: Corporate Vote Unweighted

That the draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held April 30, 2020 be adopted as presented.

5. Delegation(s)

- 5.a)** There are no scheduled delegations.

6. Unfinished Business

6.a) COVID-19 Updates

C. Marsh and M. Stephens-Emergency Program Managers

Re: Verbal Update-COVID-19 and Freshet Response Planning

Director Worley, Emergency Preparedness Liaison

M. Andison, Chief Administrative Officer

Re: Verbal Discussion on the Impacts of the Wage Continuation COVID-19 Pandemic Policy

Recommendation: Corporate Vote Unweighted

That the verbal updates on COVID-19, freshet response planning and the RDKB Wage Continuation COVID-19 Pandemic Policy, as presented to the Board on May 13, 2020, be received.

7. Communications-RDKB Corporate Communications Officer

7.a) A communications update will be provided at a future meeting once Emergency Operations Centre duties and responsibilities for COVID-19 and freshet response planning subside.

8. Communications-Information Only

8.a) There are not any communications for information items to consider.

9. Reports

9.a) Monthly Cheque Register Summary

Director Cacchioni, Finance Liaison

The Cheque Register Summary for the month of April 2020 is presented.

[2020 04 April Vendor Payments](#)

Recommendation: Corporate Vote Unweighted

That the Cheque Register Summary for the month of April 2020 for \$563,470.43 be received.

9.b) RDKB Committee Minutes

Minutes of RDKB Committee Meetings as adopted by the respective Committees are presented:

Education and Advocacy (Jan. 28/20) and Boundary Community Development (April 7/20).

[Minutes-Education and Advocacy-28 Jan-E&A Ap 30-BoD May 13 20 - Pdf](#)

[Minutes-07 Apr-BCDC May 6-BoD May 13 20pdf](#)

Recommendation: Corporate Vote Unweighted

That the minutes of the Education and Advocacy Committee meeting held January 28, 2020 and the minutes of the Boundary Community Development Committee meeting held April 7, 2020 be received.

9.c) Recreation Commission Minutes

Meeting minutes of the Christina Lake Parks and Recreation Commission and the Grand Forks and District Recreation Commission will be provided at a future Board meeting and once some recreational activities resume with the easing of COVID-19 restrictions.

9.d) Draft Advisory Planning Commission (APC) Minutes

Draft minutes of APC meetings will be presented at the next meeting.

10. Committee Recommendations to Board of Directors

Recommendations to the Board of Directors referred by the respective RDKB Committees will be presented at the next meeting.

11. New Business

**11.a) G. Denkovski, Manager of Infrastructure and Sustainability
Re: Application for Gas Tax Project Budget Amendment
Funding - Kettle Wildlife Association
Electoral Area 'E'/West Boundary**

An application for the disbursement of Electoral Area 'E'/West Boundary Gas Tax funds to the Kettle Wildlife Association is presented.

[Kettle Wildlife Association Gas Tax Amendment April 2020](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax Project Budget Amendment application submitted by the Kettle Wildlife Association and the allocation of Gas Tax funding to increase the 2019 budget of \$10,019.10 by 1,571.98 from Electoral Area 'E'/West Boundary for the costs associated with

safety upgrades. **FURTHER** that the Board approves the RDKB authorized signatories to sign and enter into an amended agreement.

11.b) B. Champlin, Manager of Building Inspection Services
Re: Cancellation of Building Bylaw Contravention

A staff report from Brian Champlin, Manager of Building Inspection Services, regarding the cancellation of a Building Bylaw Contravention for the property described as:

6055 Christian Valley Road, Westbridge, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 024-657-638

Lot 1 District Lot 3132 SDYD Plan KAP65920

Owners: Richard Hoffman and Shannon Krywa

[Staff Report-Cancellation Bylaw Contravention Hoffman Krywa-Board May 13, 2020 - Pdf](#)

Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted

That the Regional District of Kootenay Boundary Board of Directors cancel the notice registered in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 58 of the *Community Charter* against the property legally described as Lot 1, District Lot 3132, Similkameen Division Yale District, Plan KAP65920.

11.c) B. Ihlen, General Manager of Finance
Re: 2020 First Quarter Budget Variance Report

Director Cacchioni Finance Liaison

A staff report from Barb Ihlen, General Manager of Finance presenting the financial variance report for the first quarter of 2020.

[Staff Report-2020-1st Quarter Budget Variance-BoD May 13 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the 2020 First Quarter Budget Variance report as presented to the Board on May 13, 2020.

11.d) C. Gillis, Financial Services Manager
Re: Columbia Basin Trust Community Initiatives Funding (CBT CIF)

Director Cacchioni, Finance Liaison

A staff report from Carolyn Gillis, Manager of Finance regarding the disbursement of the 2020 Columbia Basin Trust Community Initiative funds is presented.

[Staff Report-Revised-2020 CBT CIF-All Areas-Final-BoD May 13 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the disbursement of the 2020 Columbia Basin Trust Community Initiatives funds as presented in the staff report titled "Columbia Basin Trust Community I to the Board on May 13, 2020.

11.e) Grants in Aid - as of May 7, 2020:

[Grants in Aid-Board-May 13 2020](#)

Recommendation: Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

1. Kootenay Columbia Learning Centre – High School Graduate Bursary – Electoral Area 'B'/Lower Columbia-Old Glory - \$750
2. West Kootenay Recreational Dirt Bike & ATV Society – Purchase of Grooming Equipment – Electoral Area 'B'/Lower Columbia-Old Glory - \$3,750
3. Boundary Country Regional Chamber of Commerce – Regional Business Advocacy, Communications and Recovery Efforts – COVID-19 – Electoral Area 'C'/Christina Lake - \$2,000
4. Boundary Country Regional Chamber of Commerce – Regional Business Advocacy, Communications and Recovery Efforts – COVID-19 – Electoral Area 'D'/Rural Grand Forks - \$2,900
5. Big White Mountain Community Development Association – Additional Bookkeeping Expenditures – Electoral Area 'E'/West Boundary - \$2,500
6. Big White Mountain Community Development Association – Insurance Expenditure Funding – Electoral Area 'E'/West Boundary - \$2,875.

12. Board Appointments Updates

- 12.a) The Board Appointment Updates will be provided at the May 28, 2020 meeting Board.

Southern Interior Development Initiative Trust (S.I.D.I.T.)-Director McGregor

B.C. Rural Centre/Southern Interior Beetle Action Coalition (S.I.B.A.C.)-Director McGregor

Okanagan Film Commission-Director Gee

Boundary Weed Stakeholders Committee-Director Gee

Columbia River Treaty Local Government Committee (CRT LGC)-Directors Worley & Langman

Columbia Basin Regional Advisory Committee (CBRAC)-Director Worley & Goran Denkovski, Manager of Infrastructure & Sustainability

West Kootenay Regional Transit Committee (Directors Cacchioni & Worley, Alternate Director Parkinson)

13. Bylaws

13.a) There are no bylaws to consider.

14. Late (Emergent) Items

15. Discussion of Items for Future Meetings

16. Question Period for Public and Media

17. Closed Meeting

18. Adjournment



Board of Directors
Thursday, April 30, 2020
Via Zoom Online Video Conferencing
Minutes

Board Members Present:

Director Diane Langman, Chair
Director G. McGregor, Vice-Chair
Director A. Grieve
Director L. Worley
Director R. Russell
Director V. Gee
Director S. Morissette
Director M. Walsh
Director R. Cacchioni
Director A. Morel
Director C. Korolek
Director G. Shaw
Director R. Dunsdon

Staff Present:

M. Andison, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary
J. Chandler, General Manager of Operations/Deputy Chief Administrative Officer
D. Dean, Manager of Planning and Development
K. Anderson, RDKB Watershed Planner
C. Marsh, Flood Recovery Manager, Boundary Flooding
M. Stephens, Interim Manager of Emergency Programs
D. Derby, Regional Fire Chief
F. Maika, Corporate Communications Officer

1. Call to Order

The Chair called the Meeting to order at 1:01 p.m.

2. Land Acknowledgement

2a) We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

3. Consideration of the Agenda (additions/deletions)

3a) The agenda for the Regional District of Kootenay Boundary Board of Directors meeting of April 30, 2020 was presented.

186-20 Moved: Director Cacchioni Seconded: Director Grieve

Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Directors meeting of April 30, 2020 be adopted as presented.

Carried.

4. Draft Minutes

4a) The draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held April 16, 2020 were presented.

187-20 Moved: Director McGregor Seconded: Director Dunsdon

Corporate Vote Unweighted

That the draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held April 16, 2020 be adopted as presented.

Carried.

5. Applicants Attending to Speak to Agenda Items

5a) Electoral Area Services Committee (April 16/20)

Application for a Development Variance Permit-Electoral Area C/Christina Lake Ken & Elaine Kalesnikoff/Peter Buchanan, Agent

Director Grieve, Committee Chair / Director McGregor, Vice Chair

Attending to speak to the application:

Elaine & Ken Kalesnikoff, Applicants
Peter Buchanan, Agent

The Chair welcomed Mr. and Mrs. Kalesnikoff and Mr. Buchanan to the meeting. The Chair introduced Mr. and Mrs. R. Catalano and Mr. J. Catalano, who also attended the meeting as adjacent property owners residing at 3275 East Lake Drive, Christina Lake. The Chair provided an opportunity for comments.

Director McGregor noted her support for the application as well as that of the Electoral Area C/Christina Lake Advisory Planning Commission (APC).

Mr. R. Catalano inquired if additional information was forthcoming and whether additional approvals are required before the work commences.

Staff advised that approvals of applications for a building permit, a site specific exemption to the RDKB Floodplain Bylaw, a development permit with an approved engineered septic disposal system will also be required. Donna Dean, Manager of Planning and Development, advised that staff have received the Development Permit application, but need more information respecting the design of the sewage disposal system.

Mr. R. Catalano requested additional information on the septic system noting that at this time, it is difficult for him to determine how this proposal will affect his property.

After further review, it was;

188-20 Moved: Director McGregor Seconded: Director Shaw

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Development Variance Permit application submitted by Peter Buchanan of North Architecture Studio Inc., on behalf of Ken and Elaine Kalesnikoff, to reduce the required minimum setback from the natural boundary of Christina Lake from 7.5m to 3.0m, a variance of 4.5m, for the construction of a new single family dwelling and deck on the parcel legally described as Lot 25, DL 3063s, SDYD, Plan KAP1919, Electoral Area C/Christina Lake.

Carried.

5b) Electoral Area Services Committee

Application for ALR Non-Farm Use- Electoral Area E/West Boundary Naturo Group Investments Inc., Applicant

Director Grieve Committee Chair / Director McGregor, Vice Chair

Attending to Speak to Application:

Naturo Group Investments Inc., Applicant, represented by Martino Ciambrelli, Marcello Leone and John F. Moonen, John Moonen & Associates Ltd., Government Relations, Communications, Public Affairs

Also Attending: John Nett

Due to technological difficulties, Director McGregor, Vice Chair, RDKB Board of Directors assumed the Chair (time: 1:16 p.m.).

Director Gee raised a point of order with the recommended motion on the agenda and she advised she wished to put a (different) motion of non-support on the floor as follows:

That the Regional District of Kootenay Boundary Board of Directors directs staff to forward, with a recommendation of non-support, the application to the Agricultural Land Commission for a non-farm use submitted by KB Miller and Associates Ltd., on behalf of Naturo Group Investments Inc., for the property legally described as DL 346, SDYD, Except Plans H17963 and KAP89411, Electoral Area E/West Boundary.

Director Gee stated there has been confusion about the nature of the ALC referral. The decision to allow the water bottling plant as a non-farm use was made in 2008 and is not in question. The current application relates to the removal of a non-transferability clause in the 2015 ALC decision letter for building expansion in the existing non-farm use footprint. This was not understood by all APC members at their April meeting.

Director Gee acknowledged that the Board usually forwards Provincial referrals without a recommendation when there an OCP is not in place and she asked that the Board consider that there is policy in place relating to this application, that being the Agricultural and Food Security Plan and the Watershed Plan and that there would likely not be anything in the OCP that spoke to development within a non-farm use footprint in the ALR.

Director Gee noted the following concerns:

- Increased production capacity equals increased water extraction,
- The ALC isn't wordy or frivolous in their decision letters,
- There were a lot of concerns brought forward to the ALC in 2015 from local residents about declining water levels,
- The assessment by Piteau in 2015 expressed concerns about the data for the aquifer and about general decline in aquifers in Southern Interior of BC in the prior 2 years due to drought,
- The Watershed Planner expressed the need for more information about the aquifer,
- It's been 5 years since the 2015 application and the study,
- There is a Stop Work order from the RDKB on construction outside the non-farm use footprint for a building that was being constructed without a Building Permit and
- Director Gee has the understanding that there is a Stop Work Order from Ministry of Environment for damage to creeks on the property.

Director Gee requested that the current referral not be supported noting that the applicant could initiate a new request, which would trigger a fresh evaluation of the issues.

Mr. John F. Moonen, John Moonen and Associates Ltd., spoke to the application. Mr. Moonen briefly reviewed the 2015 ALR Non-Farm use application as submitted by Sonya and Dan Miller noting that the parcel was transferred to Naturo Investments Inc., prior to the ALC's approval of the application. Mr. Moonen also spoke to the transfer of the non-farm use and water licences noting he believes that at the time, the restriction on the

transfer did not apply as the Millers became shareholders, and that the current proponents were advised by the ALC to submit another non-farm use application.

Chair Langman re-assumed the Chair from Vice Chair McGregor (time: 1:40 p.m.).

Mr. Ciambrelli provided additional information regarding the history of the subject property, the water-bottling plant and how Naturo Investments Inc. came to take over the operations. He also referenced the Piteau Associates report and noted the volume of water available in the subject area related to the volume of water extracted. Mr. Ciambrelli stated that in his opinion, the business is a benefit providing employment, drinking water and the availability of water for fire departments.

The members of the RDKB Board of Directors reviewed the proposal further. The Chair called the question on the motion on the floor, and it was;

189-20 Moved: Director Gee Seconded: Director Grieve

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward, with a recommendation of non-support, the application to the Agricultural Land Commission for a non-farm use submitted by KB Miller and Associates Ltd., on behalf of Naturo Group Investments Inc., for the property legally described as DL 346, SDYD, Except Plans H17963 and KAP89411, Electoral Area E/West Boundary.

Carried.

(Directors Cacchioni, Shaw & Morissette opposed)

190-20 Moved: Director Grieve Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the information regarding the application for a non-farm use in the ALR provided by Martino Ciambrelli, John Moonen and Marcello Leone, on behalf of Naturo Group Investments as presented to the Board on April 30, 2020.

Carried.

5c) Electoral Area Services Committee (April 16/20)

Application for Development Variance Permit

Electoral Area D/Rural Grand Forks-Michael Francis, Applicant

Director Grieve, Committee Chair / Director McGregor, Vice Chair

The Chair opened the meeting for comments. Hearing none, it was;

Development Variance Permit - Francis- Electoral Area D/Rural Grand Forks

191-20 Moved: Director Grieve Seconded: Director Russell

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Development Variance Permit application submitted by Michael Francis to allow for an increase in the maximum permitted height of an accessory building from 5.0m to 5.8m, a 0.8m variance, for the construction of a detached garage on the property legally described as Lot B, DL 333, SDYD, Plan KAP41743, Electoral Area D/Rural Grand Forks.

Carried.

6. Delegation(s)

6a) There were no scheduled delegations in attendance.

7. Unfinished Business

**7a) T. Lenardon, Manager of Corporate Administration/Corporate Officer
Re: Revised RDKB Procedure Bylaw**

*Director McGregor, Chair, Policy & Personnel Committee /
Director Grieve, Committee Vice Chair*

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer presenting the redrafted RDKB Procedure Bylaw as revised by the Policy and Personnel Committee.

Staff reviewed the report and requested direction from the Board.

The Board of Directors had an in-depth review and discussion regarding the following proposed items for inclusion in the RDKB procedure bylaw:

- Suspension of Rules of Procedure,
- Board Appointment Updates,
- Recording of Meetings,
- First Nations Territorial Acknowledgement,
- Applicants Speaking to Agenda Items, and
- Minutes.

The following motions with respect to the above were made:

192-20 Moved: Director Grieve Seconded: Director McGregor

Corporate Vote Unweighted

That staff be directed to include the Suspension of Rules of Procedure to Part 1-General, S. 1- of the proposed revised RDKB Procedure Bylaw.

Carried.

193-20 Moved: Director Grieve Seconded: Director McGregor

Corporate Vote Unweighted

That there be no requirement for the submission of a written report, to be included on RDKB Board meeting agendas, from those Directors appointed to represent the RDKB on external Boards, Committees, Commissions, etc.

Defeated.

(Directors Morel, Morissette, Langman, Russell, Worley, Dunsdon, Korolek, Gee, Walsh and Cacchioni opposed).

Staff will update the proposed Procedure Bylaw Part 3-Board Agendas to include the submission of written Board Appointment Update reports and which, when available, will be included with Board meeting agendas.

194-20 Moved: Director Morel Seconded: Director Morissette

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the recording of open, regular Board Meetings according to the *Regional District Electronic Voting Regulation BC Reg. 271/2005* in Part 5-Electronic Meetings of the proposed revised Procedure Bylaw, but not the recording of open regular Committee meetings. **FURTHER**, closed Board and closed Committee meetings will not be recorded.

Carried.

195-20 Moved: Director Grieve Seconded: Director Cacchioni

Corporate Vote Unweighted

That staff be directed to include the RDKB First Nations Territorial Acknowledgement to Part 8-Order of Business Committee agendas, S. 8.3 in the proposed revised RDKB Procedure Bylaw.

Carried.

196-20 Moved: Director Russell Seconded: Director Worley

Corporate Vote Unweighted

That staff be directed to include "Applicants Speaking to Agenda Items" in Part 8-Order of Business-S. 8.2-Board agendas (only) to the proposed revised RDKB Procedure Bylaw.

Carried.

197-20 Moved: Director Grieve Seconded: Director Cacchioni

Corporate Vote Unweighted

That the minutes of the most recent RDKB Board meeting not be made publicly available until they are included on the public agenda for the next month's Board meeting.

Defeated.

(Directors Worley, McGregor, Russell, Gee, Morissette, Walsh, Langman, Morel, Korolek, Shaw and Dunsdon opposed).

Staff will update the bylaw to include the distribution of draft Board minutes to the Board members as well making a draft version online, which will include the watermark "Draft Not Board approved".

198-20 Moved: Director Russell Seconded: Director Cacchioni

Corporate Vote Unweighted

That the practice of sending draft minutes of RDKB Committee meetings to the Committee Chairs continue and be formally included in Part 12-Minutes, S. 12.3 of the proposed revised RDKB Procedure Bylaw.

Carried.

Due to technological difficulties, Director McGregor, Vice Chair, RDKB Board of Directors assumed the Chair (time: 2:35 p.m.).

Director Russell referred to procedure bylaw S. 10.18 of Part 8-Debate and Conduct and spoke to the time limit (3 minutes) allowed for a Director to speak on a motion, and it was;

199-20 Moved: Director Russell Seconded: Director Dunsdon

Corporate Vote Unweighted

That staff be directed to revise Part 10-S. 10.8 of the proposed Procedure Bylaw by reducing the length of time a Director speaks to a motion from three (3) minutes to two (2) minutes with the Chair having the discretion to extend the time limit as they deem appropriate.

Carried.

200-20 Moved: Director Cacchioni Seconded: Director Dunsdon

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors refer the proposed revised RDKB Procedure Bylaw back to staff to make the edits as discussed by the Board on April 30, 2020. **FURTHER** that once the final edits have been made, that the Bylaw be presented to the Board for First Reading through to Adoption.

Carried.

7b) M. Andison, Chief Administrative Officer

Re: Proposal to Provide Funding Contribution for the Lease of Four Vehicles for Community Use During COVID-19

A staff report from Mark Andison, CAO providing follow-up information on a proposal considered at the April 16, 2020 Board of Directors meeting to contribute funds toward the leasing costs of four vehicles to assist individuals in the region impacted by COVID-19 was presented.

201-20 Moved: Director Cacchioni Seconded: Director Morel

Corporate Vote Weighted

That consideration of the proposal for the RDKB to provide funding to a not-for-profit organization to cover 50% of the lease payments associated with providing four vehicles for community use in response to COVID-19 for a six-month period be deferred until a not-for-profit organization is available to administer the project and further information is provided regarding how the project will be managed and the regional scope of the service.

Carried.

Chair Langman re-assumed the Chair (time: 2:45 p.m.).

7c) COVID-19 UPDATES

C. Marsh and M. Stephens-Emergency Program Managers

Re: Verbal Update - COVID-19 and Freshet Response Planning
Director Worley, Emergency Preparedness

Mark Stephens, Interim Manager of Emergency Programs provided an update regarding the collaboration between the RDKB and other agencies to support vulnerable populations in the RDKB's West and East communities during COVID-19. A situation report, including the Province of BC's plans to ease COVID-19 restrictions is forthcoming. Staff provided real-time monitoring illustrations of the current freshet conditions and will continue to update information on the river levels with future snow-melt and rain impacts.

Chris Marsh, Recovery Manager, Boundary Flood Recovery advised that a Level 2 Emergency Operations Centre (EOC) has been activated to manage COVID-19 response and to pre-plan for, and monitor freshet activities. The sand and sandbag program is ready and temporary flood protection for Grand Forks is in storage. Weather station monitoring and communications with support agencies is ongoing and the EOC Advance Planning Section is evaluating the flood risk with real time updates and there is ongoing public communications and awareness.

Director Russell referred to the RDKB's request for the Province to order a campfire ban for all of B.C. and he noted that the EOC Policy Committee, in their EOC role, should be involved as decision-makers in these discussions.

Mark Andison, Chief Administrative Officer provided an update with respect to the financial impacts that the RDKB COVID-19 Wage Continuation Policy has had on the

RDKB. He noted that most RDKB employees who have been laid off or whose jobs have been impacted by facility closures continue to work doing jobs in other areas (e.g. aquatic and arena staff providing support for crowd control at RDKB landfills, etc.)

Director Grieve requested that for a future meeting, staff provide an interim-report on the anticipated financial impacts of COVID-19 on the RDKB.

202-20 Moved: Director Grieve Seconded: Director Russell

Corporate Vote Unweighted

That the verbal update on the COVID-19 pandemic, freshet response planning and the RDKB Wage Continuation-COVID-19 Pandemic Policy be received.

Carried.

8. Refreshment Break

8a) Chair Langman adjourned the meeting for a short refreshment break at 3:28 p.m.

Chair Langman reconvened the meeting at 3:36 p.m.

9. Communications-RDKB Corporate Communications Officer

9a) A Communications update will be presented at a future meeting once communications and responsibilities around COVID-19 and RDKB Freshet Response Planning subside.

10. Communications-Information Only

10a) City of Greenwood-April 9/20

Re: Proposed Feasibility Study on Greenwood Fire Department

Mark Andison, CAO reminded the Board that the proposal for this fire service goes back a few years when in 2018, the Board of Directors passed a recommendation to move forward with the feasibility study. Since 2018, the stakeholders have met about this matter several times. The study would provide options for the delivery of a regional fire service. The Terms of Reference would involve all participants.

10b) UBCM-March 27/20

Re: Provincial Response to 2019 Resolutions

Victim Services Funding, Support for Fire Services and Forestry Development Plan Referral Best Practices.

10c) UBCM-March 30/20

Re: Provincial Response to 2019 Resolutions

Rural Dividend Reconsideration

10d) UBCM-April 8/20

Re: 2020 Resolutions Submitted to AKBLG

203-20 Moved: Director Grieve Seconded: Director Cacchioni

Corporate Vote Unweighted

That Communications (Information Only) items 10.a) to 10.d) be received. **FURTHER** that items 10.b)-10.d) be referred to the Education and Advocacy Committee for the Committee's consideration regarding the 2020 UBCM Convention.

Carried.

10e) B. MacPherson, Managing Director Mercer Celgar

Re: Request for Letter of Support

Template Letter to the Honourable Katrine Conroy, MLA Kootenay West and Minister of Children and Family Development

The Board reviewed the request from Mercer Celgar, as circulated by the City of Castlegar. The RDKB Board of Directors is being requested to sign a letter of support regarding Celgar's concerns related to the declining supply of woodchips, the increased cost of sourcing whole logs to replace those woodchips and the expiring purchase of power agreement with BC Hydro risking operations.

The Board discussed its role with signing a letter of support. Director Worley provided clarification to the request noting her attendance at meetings with Mercer Celgar as the Director for Electoral Area B/Lower Columbia-Old Glory, closest to the mill's operations.

Director Morissette explained his communications with representatives from the Interior Lumber Manufacturing Association (ILMA). ILMA advised that they have concerns regarding the impacts Mercer Celgar's proposal/letter of support may have.

There was a further discussion. Most Directors advised they are not comfortable signing the letter of support as submitted and discussed by the Board on April 30th, 2020.

The Board engaged in a discussion regarding stumpage fees and the challenges that ILMA may be facing, and it was;

204-20 Moved: Director Morissette Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the correspondence from Mercer Celgar, as circulated by the City of Castlegar, and which requests the RDKB Board to sign a letter of support that will be sent to Katrine Conroy, MLA, Kootenay West and Minister of Children and Family Development and which lobbies the Province for measures, as set out by Mercer Celgar in correspondence presented to the RDKB Board on April 30, 2020.

Carried.

205-20 Moved: Director Russell Seconded: Director Grieve

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors invite representatives from the Interior Lumber Manufacturing Association (ILMA) to attend a Board meeting to present information that will identify their current challenges given the COVID-19 pandemic.

Carried.

11. Reports**11a) Monthly Cheque Register Summary**

Director Cacchioni, Finance Liaison

The monthly Cheque Register Summary for March 2020 was presented.

206-20 Moved: Director Russell Seconded: Director Grieve

Corporate Vote Unweighted

That the monthly Cheque Register Summary for March 2020 for \$979,446.27 be received.

Carried.

11b) RDKB Committee Minutes

Minutes of RDKB Committee Meetings as adopted by the respective Committees are presented

Beaver Valley Regional Parks and Trails Committee (Feb. 18), Special Meeting of Policy & Personnel Committee (Feb. 12), Policy & Personnel Committee (Feb. 27), Electoral Area Services Committee (March 12), East End Services Committee (March 17).

207-20 Moved: Director Grieve Seconded: Director Worley

Corporate Vote Unweighted

That the following minutes of RDKB Committee meetings be received: Beaver Valley Regional Parks and Trails Committee (Feb. 18), Special Meeting of Policy & Personnel Committee (Feb. 12), Policy & Personnel Committee (Feb. 27), Electoral Area Services Committee (March 12), and East End Services Committee (March 17).

Carried.

11c) Recreation Commission Minutes

Minutes of the Electoral Area C/Christina Lake Parks and Recreation Commission and the Grand Forks and District Recreation Commission will be provided at a future meeting.

11d) Draft Advisory Planning Commission (APC) Minutes

Draft minutes of RDKB Advisory Planning Commission meetings, held via teleconferencing for Electoral Areas A, B/Lower Columbia-Old Glory, C/Christina Lake,

D/Rural Grand Forks, E/West Boundary and E/West Boundary-Big White held during April 2020 were presented.

208-20 Moved: Director Grieve Seconded: Director McGregor

Corporate Vote Unweighted

That the draft minutes of the RDKB Advisory Planning Commission meetings - Electoral Areas A (April 7/20), B/Lower Columbia-Old Glory (April 6/20), C/Christina Lake (April 7/20), D/Rural Grand Forks (April 7/20), E/West Boundary (April 6/20) and E/West Boundary-Big White (April 7/20) be received.

Carried.

12. Committee Recommendations to Board of Directors

Recommendations to the Board of Directors referred by the respective RDKB Committees are presented for consideration.

12a) Electoral Area Services Committee (April 16/20)

Director Grieve, Committee Chair / Director McGregor, Vice Chair

Flood Plain Exemption - Kalesnikoff- Electoral Area C/Christina Lake

209-20 Moved: Director McGregor Seconded: Director Russell

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the application for a Site Specific Exemption to the Floodplain Bylaw submitted by Peter Buchanan of North Architecture Studio Inc., on behalf of Ken and Elaine Kalesnikoff, in order to construct a new single family dwelling and deck within the required floodplain setback on the parcel legally described as Lot 25, DL 3063s, SDYD, Plan KAP1919, subject to: adherence to all the recommendations included in the Flood Hazard Assessment report submitted by Deverney Engineering Services Ltd., dated March 5, 2020 and the owner registering a new standard floodplain covenant on title in favour of the Regional District of Kootenay Boundary.

Carried.

12b) East End Services Committee-April 21/20

Director Worley, Committee Chair / Director Grieve, Vice Chair

Victim Services-Safe Kids & Youth Coordinated Response Program

210-20 Moved: Director Worley Seconded: Director Cacchioni

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve the inclusion of the Safe Kids & Youth (SKY) Coordinated Response program as part of the Victim Services portfolio, as per the staff report dated April 15, 2020 and presented to the East

End Services Committee. **FURTHER**, that staff be directed to draft an agreement with Kootenay Boundary Community Services Co-operative for the provision of the Safe Kids & Youth program, starting April 2020 and that the agreement will be renewed annually, providing up to \$12,834 per year. **FURTHER**, that the Board approve the RDKB authorized signatories to sign and execute the agreement.

Carried.

13. New Business

13a) C. Scott, Planner

Re: BC Timber Sales (BCTS) Referral-Logging Plans Electoral Area E/West Boundary-Big White

A staff report from Corey Scott, Planner regarding a Crown Grant application in Electoral Area E/West Boundary-Big White was presented.

Director Gee noted that this BCTS referral has been received from a branch located in the Okanagan which is a different branch than the RDKB has dealt with for other plans that have been presented to the Board in the past. Directors Gee & Russell noted their concerns with the size of the proposed cutblocks. The Higher Level Plan for Kootenay-Boundary recommends a maximum 40 ha cutblock size. BCTS out of the Kootenay-Boundary has provided assurances that the actual blocks aren't decided this early in the planning, and that they will: lay them out in smaller sizes, do more selective logging and consult with RDKB again closer to actual layout time. Director Gee advised that she does not take the same comfort with this particular referral, coming from a different BCTS office.

211-20 Moved: Director Morel Seconded: Director Dunsdon

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to send BC Timber Sales (BCTS) Okanagan Columbia Timber Sales Office a letter regarding the referral on proposed cut blocks and roads (file# 18046-30/BCTS FSP 71) expressing concerns with the large size of some of the proposed cut blocks as presented to the Board on April 30, 2020 and asking for a confirmation that these are preliminary planning areas and that there will be further engagement with the RDKB on operational plans prior to harvesting.

Carried.

13b) C. Scott, Planner

Re: Ministry of Forests, Land and Natural Resource Operations and Rural Development (FLNRORD) - Development Referral Electoral Area E/West Boundary-Big White

A staff report from Corey Scott, Planner regarding a Crown Grant application received from the Mountain Branch of FLNRORD was presented.

212-20 Moved: Director Grieve Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors directs staff to forward this staff report, "Ministry of Forests, Land and Natural Resource Operations and Rural Development Referral – Crown Grant – Brent Harley and Associates", which includes comments from the Electoral Area E/West Boundary-Big White Advisory Planning Commission to the Ministry of Forests, Land and Natural Resource Operations and Rural Development for consideration.

Carried.

13c) C. Scott, Planner**Re: FrontCounter BC Referral-Adventure Tourism****Temporary License Application-Electoral Area B/Lower Columbia-Old Glory**

A staff report from Corey Scott, Planner regarding a referral from FrontCounter BC for an Adventure Tourism Temporary License application for a mountain bike event in Electoral Area B/Lower Columbia-Old Glory was presented.

213-20 Moved: Director Worley Seconded: Director Grieve

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report, "FrontCounter BC Referral – Crown Land Adventure Tourism Temporary License Application", which includes comments from the Electoral Area 'B'/Lower Columbia-Old Glory Advisory Planning Commission to Front Counter BC for consideration.

Carried.

13d) L. Moore, Senior Planner**Re: BC Parks and Conservation Officer Service****Ministry of Environment and Climate Change Strategy (MECCS)****Draft Management Plan-Electoral Area B/Lower Columbia-Old Glory**

A staff report from Liz Moore, Senior Planner regarding the draft Management Plan for King George VI Park was presented.

214-20 Moved: Director McGregor Seconded: Director Korolek

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors advise the BC Parks and Conservation Officer Service Branch of MECCS that the draft Management Plan for King George VI Park for the lands legally described as Plan NEPX63, Sublot 149, Section 3 4 9 10, Twp 9A, KD, Electoral Area B/Lower Columbia-Old Glory is supported.

Carried.

13e) Director Grieve**Re: Supporting Local Business**

Director Grieve noted her concerns about the volume of online shopping and inquired as to whether the Board members are interested in RDKB Corporate Communications

circulating weekly or bi-weekly messaging that will encourage residents to support local businesses by shopping local.

There was a discussion on what can be done and general agreement for this initiative. There were also some concerns respecting the lack of available local services and shopping due to social distancing and other COVID-19 rules.

Frances Maika, Corporate Communications Officer spoke to this matter and it was suggested that staff could broadcast "shop local to support local businesses" to the Board of Directors, postings on RDKB Social Media and website and through other public platforms.

It was agreed that this action would not need to follow a particular schedule or frequency.

215-20 Moved: Director Grieve Seconded: Director Worley

Corporate Vote Unweighted

That the RDKB Corporate Communications Officer take action to communicate the Support Local Business message on social media and other available communication channels and forward that communication to other RDKB contacts and public affiliates to share as well.

Carried.

13f) Director Russell, Electoral Area D/Rural Grand Forks

RE: Grand Forks Rotary Club-Letter of Interest and Request for Grant Funding to Phoenix Foundation of the Boundary Communities

A request for grant funding from the Grand Forks Rotary Club to the Phoenix Foundation of the Boundary Communities with the RDKB to be host agency was presented.

216-20 Moved: Director Russell Seconded: Director Korolek

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves assuming the role of host agency for the Grand Forks Rotary Club's submission of a grant funding application to the Phoenix Foundation of the Boundary Communities, and for the preliminary allocation of \$7,500 from the Phoenix Foundation to the Grand Forks Rotary Club, for the Phoenix Ski Hill to replace the school ski-program equipment.

Carried.

13g) Grants in Aid

217-20 Moved: Director Grieve Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

1. Village of Fruitvale - Harvest Central Community Garden - Electoral Area A - \$1,500

2. Boundary Community Food Bank – Funds Toward Food Budget – Electoral Area 'C'/Christina Lake - \$2,000
3. Christina Lake Arts & Artisans Society – Off Season Workshops and Classes Prep Materials and Other Costs – Electoral Area 'C'/Christina Lake - \$2,000
4. Boundary Community Food Bank – Funds Toward Food Budget – Electoral Area 'D'/Rural Grand Forks - \$2,000
5. Trails to the Boundary Society – Riverside Centre Office Furniture – Electoral Area 'E'/West Boundary - \$2,500
6. Trails to the Boundary Society – West Boundary Connect Website Costs – Electoral Area 'E'/West Boundary - \$2,000.

Carried.

13h) Recreation Grant-Electoral Area B/Lower Columbia-Old Glory Kootenay Columbia Trails Society (KCTS)

An application for a Recreation Grant in the amount of \$25,000 from the Kootenay Columbia Trails Society for the Hanna Creek Development project was presented.

218-20 Moved: Director Worley Seconded: Director Grieve

Corporate Vote (Single Participant Service) Unweighted

That the application for a Recreation Grant in the amount of \$25,000, from the Kootenay Columbia Trails Society to assist with costs related to the Hanna Creek Development Project-Electoral Area B/Lower Columbia-Old Glory be approved.

Carried.

14. Board Appointments Updates

Southern Interior Development Initiative Trust (S.I.D.I.T.)-Director McGregor
There is no recent activity to report.

B.C. Rural Centre/Southern Interior Beetle Action Coalition (S.I.B.A.C.)-Director McGregor

An update will be provided at a future meeting.

Okanagan Film Commission-Director Gee

A report was attached to the April 30, 2020 Board meeting agenda.

Boundary Weed Stakeholders Committee-Director Gee

Director Gee provided an update on recent activities.

Columbia River Treaty Local Government Committee (CRT LGC)-Directors Worley & Langman

A report was attached to the April 30, 2020 Board meeting agenda.

Director Worley provided a brief update advising she has a discussion with BC Hydro on May 1, 2020, regarding low water levels and the trout hatch on the Columbia River as well as concerns with white sturgeon population.

Columbia Basin Regional Advisory Committee (CBRAC)-Director Worley & Goran Denkovski, Manager of Infrastructure & Sustainability

There is no recent activity to report on.

West Kootenay Regional Transit Committee (Directors Cacchioni & Worley, Alternate Director Parkinson)

Director Cacchioni advised that due to COVID1-19, the Committee has not had any recent meetings. Directors Worley and Cacchioni noted their concerns regarding the Rivervale Stop. It was noted that RDKB staff are following up with BC Transit.

Rural Development Institute (RDI)-Director Worley

The RDI members met via telephone to discuss housing projects. Director Worley will report back at a future meeting.

Chair's Update-Chair Langman

The Chair provided an update on her meetings, discussions and other activities regarding COVID-19 as well as other general RDKB matters.

15. Bylaws

15a) There were no bylaws to consider.

16. Late (Emergent) Items

16a) There were no late emergent items to consider.

17. Discussion of Items for Future Meetings

17a) A discussion was not necessary.

18. Question Period for Public and Media

18a) A question period was not necessary.

19. Closed Meeting

19a) A closed meeting was not required.

20. Adjournment

20a) There being no further business to discuss, the meeting was adjourned (time: 4:27 p.m.).

TL

Regional District of Kootenay Boundary
Cheque Register-Summary for month of April 2020

Cheque Date	Supplier	Name	Amount
17-Apr-20	0731689	0731689 BC LTD DBA INTERIOR SIGNS	\$ 1,041.60
17-Apr-20	AMU010	AMUNDSEN, HELEN	\$ 78.40
24-Apr-20	BCB010	BC BACKCOUNTRY HORSEMAN WEST	\$ 15,000.00
17-Apr-20	BCV010	BC VACTORING AND FABRICATING	\$ 4,914.00
24-Apr-20	BCV010	BC VACTORING AND FABRICATING	\$ 2,457.00
24-Apr-20	BEA014	BEAVERDELL COMMUNITY CLUB &	\$ 1,000.00
24-Apr-20	BEA014	BEAVERDELL COMMUNITY CLUB &	\$ 2,000.00
24-Apr-20	BEA055	BEAVER VALLEY DYNAMIC AGING	\$ 2,000.00
24-Apr-20	BEA620	BEAVER VALLEY BLOOMING SOCIETY	\$ 2,000.00
24-Apr-20	BEL070	BELL MEDIA RADIO GP	\$ 218.48
17-Apr-20	BHS010	BH SAFETY GEAR	\$ 225.75
17-Apr-20	BIP010	BI PURE WATER	\$ 2,002.01
24-Apr-20	BOU047	BOUNDARY WOODLOT ASSOCIATION	\$ 1,037.04
24-Apr-20	BOU270	BOUNDARY DISTRICT CURLING CLUB	\$ 1,000.00
7-Apr-20	BOW080	BOWMAN, KARLEE, IN TRUST	\$ 138.90
24-Apr-20	BRI040	BRIDESVILLE RECREATION COMMISSION	\$ 2,000.00
24-Apr-20	BRI050	BRIDESVILLE COMMUNITY CLUB	\$ 1,000.00
17-Apr-20	BUI020	BUILDING OFFICIAL'S ASSOC. OF BC	\$ 673.61
17-Apr-20	BUI020	BUILDING OFFICIAL'S ASSOC. OF BC	\$ 673.61
17-Apr-20	BUI020	BUILDING OFFICIAL'S ASSOC. OF BC	\$ 673.61
17-Apr-20	BUI020	BUILDING OFFICIAL'S ASSOC. OF BC	\$ 673.61
17-Apr-20	BUI020	BUILDING OFFICIAL'S ASSOC. OF BC	\$ 673.61
17-Apr-20	BUS015	BUSHELL, FRED JESSE	\$ 250.00
7-Apr-20	CHA030	CHALLENGER AUTO DETAILING	\$ 231.00
7-Apr-20	CHA110	CHAMPLIN, BRIAN	\$ 25.00
24-Apr-20	CHI080	CHINA CREEK INTERNET SERVICE	\$ 469.73
17-Apr-20	CHR410	CHRISTINA LAKE TOURISM SOCIETY	\$ 866.25
7-Apr-20	CIB010	CIBC VISA	\$ 1,391.81
24-Apr-20	CIE020	CI EXCAVATING	\$ 435.75
7-Apr-20	CIV040	CIVIC LEGAL LLP	\$ 4,500.63
7-Apr-20	COL026	COLUMBIA WIRELESS INC.	\$ 610.40
24-Apr-20	COL026	COLUMBIA WIRELESS INC.	\$ 610.40
17-Apr-20	DAI001	DAINES, MARK	\$ 60.00
17-Apr-20	DAR040	DARBYSHIRE, PETER	\$ 250.00
24-Apr-20	DEL070	DELL CANADA INC	\$ 1,857.27
24-Apr-20	DEL080	DE LAGE LANDEN FINANCIAL SERVICES	\$ 682.85
17-Apr-20	EMS010	EMSI	\$ 673.78
7-Apr-20	ENT003	ENTANDEM	\$ 458.48

Regional District of Kootenay Boundary
Cheque Register-Summary for month of April 2020

Cheque Date	Supplier	Name	Amount
7-Apr-20	FER001	FERRARO FOODS	\$ 46.14
24-Apr-20	FIB004	FIBRENEW KELOWNA	\$ 236.25
24-Apr-20	FRE004	FREEDOM QUEST YOUTH SERVICES	\$ 3,000.00
24-Apr-20	FRU020	FRUITVALE CO-OP	\$ 61.55
24-Apr-20	FRU020	FRUITVALE CO-OP	\$ 70.00
7-Apr-20	FRU070	FRUITVALE FIRE DEPT	\$ 442.00
17-Apr-20	FRU070	FRUITVALE FIRE DEPT	\$ 442.00
7-Apr-20	FRU090	FRUITVALE FIRE FIGHTERS SOCIETY	\$ 150.00
7-Apr-20	GEN040	GENELLE VOLUNTEER FIRE DEPT	\$ 442.00
17-Apr-20	GEN040	GENELLE VOLUNTEER FIRE DEPT	\$ 442.00
7-Apr-20	GIL180	GILL, COLIN	\$ 20.00
17-Apr-20	GRA045	GRAND FORKS ATV CLUB	\$ 5,000.00
17-Apr-20	GRA055	GRAND FORKS RENOVATION CENTRE	\$ 1,514.73
24-Apr-20	GRA055	GRAND FORKS RENOVATION CENTRE	\$ 273.91
7-Apr-20	HAN002	HANSCOMB LIMITED	\$ 3,675.00
7-Apr-20	HEN140	HENDERSON, DEREK	\$ 302.59
7-Apr-20	INL090	INLAND KENWORTH CASTLEGAR	\$ 226.23
29-Apr-20	INN040	INNOVA CHAMPION DISCS	\$ 4,799.75
17-Apr-20	JLC002	JL CROWE SECONDARY SCHOOL	\$ 1,000.00
24-Apr-20	JLC002	JL CROWE SECONDARY SCHOOL	\$ 1,500.00
17-Apr-20	JOH030	JOHNNY'S MUFFLER SHOP	\$ 480.26
17-Apr-20	JOH310	JOHNSON, ROSANNE, IN TRUST	\$ 160.05
17-Apr-20	KEL017	KELOWNA HONDA POWERHOUSE	\$ 588.00
7-Apr-20	KET006	KETTLE VALLEY GOLF CLUB	\$ 800.00
24-Apr-20	KET007	KETTLE RIVER LIONS CLUB	\$ 552.00
17-Apr-20	KET080	KETTLE RIVER MECHANICAL	\$ 782.47
24-Apr-20	KET080	KETTLE RIVER MECHANICAL	\$ 697.11
7-Apr-20	KOO052	KOOTENAY LIBRARY FEDERATION	\$ 2,210.00
17-Apr-20	KOR030	KOROLEK, CATHERINE	\$ 50.00
17-Apr-20	LAE010	LAERDAL MEDICAL CANADA LTD.	\$ 5,097.96
17-Apr-20	LAF002	LAFRENIERE, BRADEN	\$ 60.00
23-Apr-20	LAN030	BC LAND TITLE & SURVEY AUTHORITY	\$ 1,000.00
17-Apr-20	LCC001	LCCDTS TRAIL'S INCREDIBLE FARMERS	\$ 1,400.00
17-Apr-20	LEE070	LEE ORR PHOTOGRAPHY	\$ 1,520.96
24-Apr-20	LES005	LES HALL FILTER	\$ 1,158.61
17-Apr-20	MDC020	MDC	\$ 554.93
24-Apr-20	MDC020	MDC	\$ 100.67
7-Apr-20	MIN040	MINISTER OF FINANCE	\$ 178.93

Regional District of Kootenay Boundary
Cheque Register-Summary for month of April 2020

Cheque Date	Supplier	Name	Amount
17-Apr-20	MIN040	MINISTER OF FINANCE	\$ 17.43
24-Apr-20	MIN040	MINISTER OF FINANCE	\$ 69.75
17-Apr-20	MIX020	MIX, DAVID (RICK)	\$ 157.49
7-Apr-20	MON040	MONTROSE FIRE DEPARTMENT	\$ 442.00
17-Apr-20	MON040	MONTROSE FIRE DEPARTMENT	\$ 442.00
3-Apr-20	MUN002	MUNICIPAL PENSION PLAN 50151-	\$ 22,201.79
17-Apr-20	MUN002	MUNICIPAL PENSION PLAN 50151-	\$ 22,149.04
3-Apr-20	MUN003	MUNICIPAL PENSION PLAN 00151-	\$ 37,063.73
17-Apr-20	MUN003	MUNICIPAL PENSION PLAN 00151-	\$ 37,140.42
7-Apr-20	PET002	PETERSON, WAYNE	\$ 50.00
17-Apr-20	PET010	PETRO CANADA	\$ 8,072.31
17-Apr-20	PUB010	PUBLIC WORKS ASSOCIATION OF BC	\$ 729.75
24-Apr-20	PUR020	PUROLATOR INC.	\$ 129.37
7-Apr-20	RAH001	RA HERFST STRUCTURAL ENGINEERS	\$ 283.50
7-Apr-20	RDC010	R&D CLAUSEN CONSULTING	\$ 2,299.10
7-Apr-20	REC002	RECEIVER GENERAL	\$ 736.21
17-Apr-20	REC002	RECEIVER GENERAL	\$ 736.21
7-Apr-20	REC010	RECEIVER GENERAL FOR CANADA	\$ 102,172.68
17-Apr-20	REC010	RECEIVER GENERAL FOR CANADA	\$ 108,477.47
7-Apr-20	REC045	RECEIVER GENERAL FOR CANADA	\$ 336.00
7-Apr-20	RED100	RED TAG FITNESS	\$ 4,016.30
17-Apr-20	RIV020	RIVERVALE RECREATION	\$ 6,700.00
24-Apr-20	ROC220	ROCK CREEK CEMETERY	\$ 2,400.00
17-Apr-20	ROS020	BARRY ROSSITER	\$ 278.28
7-Apr-20	ROS140	ROSSLAND FIRE DEPT.	\$ 442.00
17-Apr-20	ROS140	ROSSLAND FIRE DEPT.	\$ 442.00
7-Apr-20	RUS025	RUSTIC CRUST	\$ 132.56
17-Apr-20	SAV040	SAVE-ON-FOODS	\$ 11.18
7-Apr-20	SCH030	SCHOOL DISTRICT NO. 51 (BOUNDARY)	\$ 75.00
24-Apr-20	SCR010	S.C. RESTORATIONS LTD. DBA	\$ 10,500.00
7-Apr-20	SEC030	SECURE BY DESIGN	\$ 47.54
17-Apr-20	SEC030	SECURE BY DESIGN	\$ 138.95
24-Apr-20	SEL040	SELKIRK COLLEGE (CASTLEGAR)	\$ 2,394.00
7-Apr-20	SHA030	SHAW CABLE	\$ 69.88
17-Apr-20	SHA030	SHAW CABLE	\$ 395.51
17-Apr-20	SIM070	SIMM, LARRY	\$ 90.00
17-Apr-20	SOI020	SOICHUCK, TONY	\$ 250.00
7-Apr-20	SOL001	THE SOLID WASTE ASSOC. OF NORTH	\$ 289.90

Regional District of Kootenay Boundary
Cheque Register-Summary for month of April 2020

Cheque Date	Supplier	Name	Amount
17-Apr-20	SOU004	SOUND HOME SERVICES	\$ 57.75
7-Apr-20	SPC010	SOCIETY FOR PREVENTION OF CRUELTY	\$ 7,437.00
24-Apr-20	STE130	STERICYCLE COMMUNICATION	\$ 888.82
17-Apr-20	SYM030	SYMPHONY TOURISM SERVICES	\$ 122.85
7-Apr-20	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 9,186.88
17-Apr-20	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 5.78
24-Apr-20	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 5.90
24-Apr-20	TELO50	TELUS COMMUNICATIONS CO. C/O	\$ 2,857.69
24-Apr-20	TRA040	TRAIL DAILY TIMES	\$ 100.70
7-Apr-20	VIS050	VISTA RADIO LTD.	\$ 159.13
7-Apr-20	VIV001	VIVID CONSULTING	\$ 492.19
17-Apr-20	VOL010	VOLUNTEER FIREFIGHTER'S ASSOC	\$ 182.00
24-Apr-20	WEB050	WEBSTER SCHOOL PARENT ADVISORY	\$ 1,421.50
24-Apr-20	WES016	WESTBRIDGE RECREATION SOCIETY	\$ 2,500.00
17-Apr-20	WES026	WEST KOOTENAY SMOKE "N" STEEL	\$ 800.00
24-Apr-20	WES065	WEST BOUNDARY SUSTAINABLE FOODS	\$ 284.00
24-Apr-20	WES100	WESCO DISTRIBUTION CANADA LP	\$ 55.31
7-Apr-20	WES360	WEST KOOTENAY BRAIN INJURY	\$ 8,275.33
17-Apr-20	WES360	WEST KOOTENAY BRAIN INJURY	\$ 2,530.93
24-Apr-20	WES840	WEST KOOTENAY REBELS	\$ 1,000.00
7-Apr-20	WIL015	WILEY, KELLY	\$ 42.40
17-Apr-20	WOR010	WORKER'S COMPENSATION BOARD OF	\$ 56,756.73
24-Apr-20	YEL010	YELLOWHEAD ROAD & BRIDGE	\$ 37.51
Total Accounts Paid			\$ 563,470.43

NB: Payments greater than \$100,000 related to Provincial Emergency Program (service 012) are marked with an asterisk.



Education and Advocacy Committee

Minutes

Tuesday, January 28, 2020

RDKB Board Room, 843 Rossland Ave., Trail, BC

Committee members present:

Director R. Russell, Chair
Director R. Dunsdon (by telephone)
Director G. McGregor
Director D. Langman
Director A. Morel (by telephone)

Staff present:

M. Andison, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
J. Chandler, General Manager of Operations/Deputy CAO
T. Lenardon, Manager of Corporate Administration

CALL TO ORDER

The Chair called the meeting to order at 1:00 pm.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the Education and Advocacy Committee meeting of January 28, 2020 was presented.

Moved: Director McGregor Seconded: Director Langman

That the agenda for the Education and Advocacy Committee meeting of January 28, 2020 be adopted as presented.

Carried

ADOPTION OF MINUTES

The minutes of the Education and Advocacy Committee meeting held on January 15, 2020 were presented.

Moved: Director McGregor Seconded: Director Langman

That the minutes of the Education and Advocacy Committee meeting held on January 15, 2020 be adopted as presented.

Carried

GENERAL DELEGATIONS

There are no scheduled delegations.

UNFINISHED BUSINESS

M. Andison, Chief Administrative Officer
Re: Advocacy Strategies 2020 - Discussion Paper

1. Columbia Pollution Control Centre ICIP Grant

Moved: Director Langman Seconded: Director Dunsdon

That staff draft a letter to the Minister of Municipal Affairs and Housing and Ministry staff requesting a meeting in Victoria to discuss the merits of the ICIP Green Infrastructure Program grant application relating to the replacement of the Columbia Pollution Control Centre. **FURTHER**, that the letter include an invitation to the Minister of Municipal Affairs and Housing and Ministry staff to travel to Trail to view the Columbia Pollution Control Centre project area first-hand.

Carried

2. Boundary Community Forest

Moved: Director McGregor Seconded: Director Dunsdon

That a letter be written to the Minister of Forests, Lands and Natural Resources Operations and Rural Development requesting a meeting in Victoria to discuss the merits of establishing a Boundary Community Forest tenure, the date of which would coincide with the meeting regarding the Columbia Pollution Control Centre ICIP Green Infrastructure Program grant application.

Carried

3. Expanded Cell Coverage in Paulson Summit/Nancy Greene Summit Area

Moved: Director Morel Seconded: Director McGregor

That the RDKB develop an advocacy strategy for pursuing improved cell service in the Paulson/Nancy Greene Summit areas, including: discussions with the RDCK to determine if there's an opportunity or potential benefit in a joint campaign; discussions with CBT's Columbia Basin Broadband program staff; solicitation of support from emergency response organizations including the RCMP, BC Ambulance Service, Fire Departments, regional emergency program managers, and search and rescue organizations and from Worksafe BC.

Carried

4. Inadequacy of the Public Transportation System in the West Kootenays

Moved: Director Langman Seconded: Director Morel

That the East End Services Committee consider broadening the scope of the bus shelter study included in the 2020 Work Plan for the East End Transit Service area to include a review of the locations of bus stops with respect to safety and convenience. **FURTHER**, that the East End Services Committee submit a request to BC Transit for a review of the transit schedule for the East End Transit Service at the next available opportunity.

Carried

5. UNDRIP - How do Local Governments Support UNDRIP and Incorporate it into Our Work

Moved: Director McGregor Seconded: Director Langman

That the RDKB proactively engage with regional First Nations on issues of mutual interest (eg. Kettle River watershed management; Boundary community forest proposal; Christina Lake trail and boardwalk proposals/archeological assessments, OCP

reviews, etc.) to develop stronger relationships with those First Nations in advance and anticipation of new, more formalized Provincial or UBCM supports being established to better position the RDKB to undertake future UNDRIP-related obligations effectively.

Carried

6. Moratorium on Commercial Water Bottling Exports From the Region

Moved: Director Dunsdon Seconded: Director Morel

That the RDKB's Electoral Area Services Committee consider amending the region's zoning bylaws to restrict in all zones the use of land for "commercial water bottling facilities". **FURTHER**, that the RDKB write a letter to the Minister of Forests, Lands and Natural Resource Operations and Rural Development and the Premier requesting that Provincial action be taken to immediately cease the licensing and extraction of groundwater for commercial water bottling and/or bulk water exports from aquifers, as per the 2019 UBCM endorsed resolution B154 on Groundwater Extraction sponsored by Strathcona Regional District.

Carried

7. Encourage Fortis to Focus Incentives on Electricity Use Rather Than the Current Focus on Natural Gas Use

Moved: Director McGregor Seconded: Director Langman

That the Regional District of Kootenay Boundary submit one of the two draft resolutions below to the AKBLG for consideration by the membership at the 2020 convention:

OPTION 1 - Recommending that natural gas use be de-incentivized and use of electricity be further incentive

Whereas several Kootenay Boundary communities have committed to a transition to 100% renewable energy by 2050; and

Whereas natural gas is not considered a renewable energy source.

Therefore be it resolved that the Province require all natural gas suppliers including Fortis BC to shift away from incentivizing natural gas appliances for residential heating, hot water and cooking needs. And further, that incentives for replacement of greener, electrically operated, high efficiency appliances be prioritized.

OPTION 2 - Recommend that the incentives for use of electricity be increased to a point where the incentive levels provided by electricity suppliers are equitable with the incentives currently available for natural gas use

*Whereas several Kootenay Boundary communities have committed to a transition to 100% renewable energy by 2050; and
Whereas electricity is considered a renewable energy source while natural gas is not; and
Whereas the incentives available from suppliers for natural gas use in the province are considered greater than those available for use of electricity;
Therefore be it resolved that the Province require all electricity suppliers in the province, including Fortis BC, to increase the incentives available to the public to support use of electricity to a point where the incentives are at level equal to those currently provided by natural gas suppliers.*

Carried

Moved: Director McGregor Seconded: Director Langman

That the Regional District of Kootenay Boundary submit the following resolution to the AKBLG for consideration by the membership at the 2020 convention:

*Whereas several Kootenay Boundary communities have committed to a transition to 100% renewable energy by 2050; and
Whereas electricity is considered a renewable energy source that should be further incentivized.
Therefore be it resolved that the Province require all electricity suppliers in the province, including Fortis BC, to provide additional incentives for the production of residential micro-electric generation (solar, wind, other).*

Carried

8. Private Sector Housing Issues, Specifically Airbnb Short-Term Rentals vs. Long-Term Rental Availability

Moved: Director Langman Seconded: Director McGregor

That UBCM be requested to include a workshop at the 2020 UBCM Convention to present case studies and best practices relating to the regulation of short-term rentals from the various resort municipalities in the province.

Carried

9. More Sustainable and Reliable Provincial Funding Model for Local Governments - Transitioning from Grant Funded Programs to a More Secure and Less Administratively Onerous Approach

Moved: Director McGregor Seconded: Director Dunsdon

That the following resolution be forwarded to the AKBLG for consideration:

Whereas the Provincial government has an interest in local governments actively participating in, or delivering, many of its initiatives, priorities, and programs, and has developed a broad range of grant programs to provide funding assistance to local governments to facilitate such work;

And whereas, grants provide a valuable source of revenue for capital projects and other major one-time expenditures, but discretionary grant programs constitute an insecure funding stream for on-going program work undertaken by local governments, such as emergency management and fire protection programs, requiring a significant administrative commitment relating to application submissions and financial reporting;

And whereas, both local and the Provincial governments benefit from having more secure, less administratively onerous Provincial funding streams available to facilitate local government participation in Provincially supported programs, such as the existing, ongoing funding that is provided through annual operating agreements for BC Transit partnerships and Victim Services partnerships;

*Therefore be it resolved that the Provincial government review its funding model to local governments to consider moving away from one-time, grant-based funding models for ongoing local government programs, such as emergency management and fire protection, to a more secure on-going and sustainable funding model based upon annual operating agreements in support of Provincial initiatives, priorities, and programs. **FURTHER,** that the Board of Directors request a meeting with the Minister of Finance at the 2020 UBCM Convention to discuss the resolution above.*

Carried

10. Lack of Availability of Public Transportation to Medical Appointments in Larger Centres

Moved: Director Langman Seconded: Director McGregor

That the RDKB schedule a meeting(s) with IHA, the Ministry of Health, and BC Transit representatives to discuss currently available options for transportation of residents to medical appointments in larger centres.

Carried

NEW BUSINESS**A. Grieve****Re: Items for Quarterly Meetings with MLAs - Discussion**

Director Grieve requested that the Committee consider setting up meetings with MLAs on a quarterly basis.

Moved: Director Dunsdon Seconded: Director Langman

That the Education and Advocacy Committee recommends that staff bring a recommendation to the Regional District of Kootenay Boundary Board of Directors that identifies timing for a potential meeting with our regional MLAs, and/or MPs to discuss the topics identified in our 2020 Advocacy strategies, as well as to provide an update to them prior to key advocacy opportunities such as UBCM or FCM.

Carried

LATE (EMERGENT) ITEMS**Village of Midway-January 27, 2020****Re: AKBLG/UBCM Resolutions Support**

A letter from Penny Feist, Chief Administrative Officer, Village of Midway, regarding consideration of support for AKBLG/UBCM Resolutions as submitted by the Village was presented.

1. Emergency Program Act

The Committee agreed that it was premature to request funding for Emergency Programs as new legislation is being developed regarding this topic.

2. Transit Funding for Rural Communities

The Committee directed staff to hold discussions with BC Transit, IHA and the Ministry of Health.

3. Funding for Volunteer Fire Departments

This item was addressed at the UBCM.

4. Climate Accountability - Fossil Fuels

This item was discussed earlier in the meeting.

5. Commercial Water Sales

This item was discussed earlier in the meeting.

6. Road Rescue Funding - Public Safety

The Village of Midway was asking the Province to consider establishing a service and provide ongoing support.

Moved: Director Dunsdon Seconded: Director McGregor

That the Education and Advocacy Committee directs staff to provide a letter of response to Penny Feist, Chief Administrative Officer, Village of Midway regarding the Committee's consideration of supporting Midway's AKBLG/UBCM Resolutions, as submitted by the Village on January 28, 2020 to provide and identify the rationale and documentation behind the resolutions that will be provided to the AKBLG/UBCM later this year.

Carried

City of Rossland-January 28, 2020**Re: AKBLG UBCM Resolution Support**

An email from Director Morel, City of Rossland, regarding consideration of support for AKBLG/UBCM Resolutions as submitted by the City was presented.

Discussion ensued in this regard and Director Morel was informed that a stand-alone resolution will be forth coming from the RDKB, and will capture the essence of the City of Rossland's resolutions.

Moved: Director Morel Seconded: Director McGregor

That the Education and Advocacy Committee receive the correspondence from Director Morel, City of Rossland regarding the Committee's consideration of supporting Rossland's AKBLG/UBCM Resolution, as submitted by the City of Rossland on January 28, 2020.

Carried

Scheduling of Next Meeting

A placeholder will be added for the next meeting to be held at 3:30 pm on April 30, after the AKBLG.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

A discussion of items for future meetings was not required.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 2:50 pm.



Boundary Community Development Committee

Minutes

Tuesday, April 7, 2020

Held Via Zoom Video Online Conferencing

Committee members present:

Director G. McGregor, Chair
Director R. Russell
Director V. Gee
Director C. Korolek
Director R. Dunsdon
Director G. Shaw

Staff present:

J. Chandler, General Manager of Operations/Deputy CAO
M. Forster, Executive Assistant/Recording Secretary
B. Ihlen, General Manager of Finance
D. Dean, Manager of Planning and Development
F. Maika, Corporate Communications Officer
D. Green, Manager of Information Systems
K. Anderson, Watershed Planner
C. Scott, Planner
E. Moore, Senior Planner
S. Carlysle-Smith, TOTA
Scott Leslie, BC Timber Sales
Kathryn Howard, BC Timber Sales
Brad White, BC Timber Sales

CALL TO ORDER

The Chair called the meeting to order at 10:02 am.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the April 7, 2020 Boundary Community Development Committee meeting was presented.

Page 1 of 6
Boundary Community Development Committee
April 7, 2020

Moved: Director Korolek Seconded: Director Dunsdon

That the agenda for the April 7, 2020 Boundary Community Development Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the March 4, 2020 Boundary Community Development Committee meeting were presented.

Moved: Director Russell Seconded: Director Shaw

That the minutes of the March 4, 2020 Boundary Community Development Committee be adopted as presented.

Carried.

GENERAL DELEGATIONS

S. Carlisle-Smith, TOTA Re: Boundary Country Update

S. Carlisle-Smith, TOTA, attended the meeting and provided a verbal update on Boundary Country tourism activities. Some of the topics covered were:

1. TOTA activities during COVID-19,
2. Next steps,
3. Marketing, and
4. MRDT funding.

She invited any messaging from the Committee members and the RDKB, which would be passed on to the Ministry of Tourism daily calls. Discussion ensued on accommodators/accommodations and amenities in the area for essential service providers as well as messaging to people who have second homes in the area.

She left the meeting at 10:28 am.

Moved: Director Russell Seconded: Director Dunsdon

That the Boundary Community Development Committee receive the TOTA Tourism Update as presented by S. Carlysle-Smith, TOTA.

Carried.

J. Summerland, OK Film Commission
Re: Update on Activities

J. Summerland was not in attendance at the meeting.

Scott Leslie, Kathryn Howard, Brad White, BC Timber Sales
Re: Presentation

Brad White, BC Timber Sales, provided a presentation to the Committee members with information on the BC Timber Sales Forest Stewardship Plan and Operating Plan as well as information on BC Timber Sales as a stand-alone government agency within FLNRORD. Kathryn Howard spoke to the Forest Stewardship Plan and the development cycle.

The BC Timber Sales representatives left the meeting at 10:45 am.

Moved: Director Korolek Seconded: Director Shaw

That the Boundary Community Development Committee receive the presentation from BC Timber Sales.

Carried.

OLD BUSINESS

J. Chandler, General Manager of Operations/Deputy CAO
Re: Verbal Update - BC Transit

J. Chandler informed the Committee members, that during the COVID-19 pandemic, progression of the procurement for a new service provider will be limited. The RFP recently issued for a service provider has been extended to permit more time for respondents. Staff will continue with launching the online public engagement during this period but will not be a priority.

NEW BUSINESS

K. Anderson, Watershed Planner

Re: Boundary Integrated Watershed Service (BIWS) Monthly Update

The April 2020 report on activities of the BIWS was presented.

Moved: Director Russell Seconded: Director Shaw

That the Boundary Community Development Committee receive the April 2020 BIWS Update from K. Anderson as presented.

Carried.

Information

Re: Notification of Kettle Falls International Railway Intent to Cease Operation of All Lines in Canada

J. Chandler, General Manager of Operations/Deputy CAO, provided the Committee members with a letter from Kenneth R. Peel, Barrister, regarding a notification of Kettle Falls International Railway intent to cease operation of all lines in Canada within the next three years. RDKB staff has tried to contact the Kettle Falls International Railway for more information in this regard but have had no success. Staff will contact Interfor for their opinion on this matter as well as J. Wetmore, Community Futures Boundary, for any information on economic impacts that this decision may have for the Boundary area.

Moved: Director Shaw Seconded: Director Dunsdon

That the Boundary Community Development Committee directs staff to contact Interfor and J. Wetmore, Community Futures Boundary for any additional information on the intent of Kettle Falls International Railway to cease operations of all lines in Canada in order to have future discussions around this issue.

Carried.

Information

Re: Karen McKay - Boundary Country Veterinary Services Ltd.

The Committee members reviewed and discussed a request from Karen McKay, Boundary Country Veterinary Services Ltd. to have an extension on the building lease and a deferral of lease payments due to issues related to COVID-19.

Moved: Director Russell Seconded: Director Korolek

That the Boundary Community Development Committee approves a 3-month extension of the lease between RDKB and Boundary Country Veterinary Services Ltd. but not deferral of lease payments.

Carried.

Director Gee - Update

Re: Scaling up the Meat Sector in Boundary Country

Director Gee informed the Committee member of recent developments in the meat sector in Boundary Country. RDKB staff will coordinate potential communications for the meat-processing project as a good news story, when applicable.

Director Gee - Update

Re: Food Hub Project

Director Gee provided the Committee members with an update on the Food Hub Project. She informed the members that the next step was purchasing a trailer to house the lab and finding a location for the lab. She suggested that the lab be located on the 19-acre Doukhobor heritage site in Grand Forks. Additional information was requested on the ownership of the delivery of the project, zoning implications, clarity around the footprint for the lab equipment and clarity around the demand for this service and will it match the value that will be delivered to residents.

Moved: Director Gee Seconded: Director McGregor

That the Boundary Community Development Committee supports Director Gee to come back with a plan from S. Mark, West Boundary Community Services Co-op, on how to move forward with the Food Hub Project.

Carried.

Director Gee - Update

Re: Divisions of Family Practice: Future of Primary Care Clinics

Director Gee informed the Committee members that there might be an opportunity in the Grand Forks area for possible collaboration with doctors in regards to primary care clinics. There will be more conversation in this regard at a future meeting.

LATE (EMERGENT) ITEMS

Director Dunsdon and Director Gee spoke to the Fire Service Feasibility Study.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

A discussion of items for future agendas was not required.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 11:40 am.

Federal/Provincial Gas Tax Funding Project Budget Amendment Application

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information and Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

This application form is to be used for approved projects to request additional funding due to a budget amendment. Project scope changes require a new application.

Amendment Date

March 9 2020

Project Title

Kettle wild life Association electrical

Applicant Contact Information:

Name of Organization	Kettle Wildlife Association		
Address	1635 Dump RD, Rock Creek, BC, V0H-1Y0		
Phone No.	250-446-2645	Fax No.	
Email Address	Candice HHI @ Outlook.com		

Director(s) in Support

Of Project

Vicky Gee

Area

'E' West Boundary

Additional Amount Requested

\$ 1571.98

Application Contents – must include all of the following:

1. Description of revisions required to project budget and timeline.
2. Revised total project budget.
3. Applicant declaration

1. Description of revisions required to project budget and timeline.

Please attach additional pages as required.

There were additional electrical hazards found by the electrician upon commencement of the work that had been previously approved. Please see attached letter from electrician for description


2. Revised total project budget.

Eligible revised costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. If more space is needed, please attach additional pages. **Attach supporting quotes and estimates.**

Item	Original Amount	Revised Amount	Net Change
original quote INV	10,019.10		0
Additional INV ^{for} hazards found		11,591.08	1571.98
TOTAL	\$10,019.10	\$ 11,591.08	\$ 1571.98

3. Application declaration

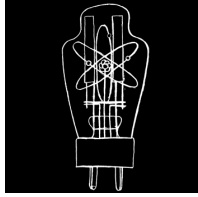
By signing below, the applicant confirms that there has been no change of scope to the original application, and all other information from the original approved application remains unchanged. Further, the applicant confirms that the information contained in this application is complete.

Signature	Name	Date
	Candice Heskeith	April 12 2020

C Heskeith

*Eazy
Electric*

Box 321
Midway, BC V0H1M0
steve@eazy-electric.com
250-528-9507



To whom it may concern:

Upon beginning work on the proposed electrical upgrades at the Kettle Wildlife Association, some previously undiscovered hazards were found.

Multiple free-air splices, uncovered junction boxes and improperly supported ceiling fans were immediately apparent upon access to the attic, as well as an improperly connected ventilation fan in the archery area. All of these conditions pose a fire risk upon fault.

Many unsupported and improperly routed cables were also present in the attic area, which needed to be either completely changed, re routed, or properly supported at appropriate intervals by straps.

While working on a disconnected and unrelated circuit, a fault in the wiring of the wood-burning furnace circuit caused a short in the unrelated circuit while I was working on it. This condition was caused by the bond of the furnace circuit being opened by an unqualified individual, thereby bypassing the safety of the circuit breaker. The actual fault, a wire with its insulation rubbed off and contacting the furnace body, caused the furnace and all connected conductive parts to be at line voltage while the fan was running, which is a hazard to life and limb.

Wires in the lean-to area to the south of the main hall were improperly routed and incorrectly inserted into a junction box, which could potentially have caused the exterior metal cladding to become live, as well as posed a fire risk.

I have attached a few photos of some of the conditions I have described.

Steve Bruce, Eazy Electric.







Eazy Electric

Box 321
 Midway BC V0H 1M0
 steve@eazy-electric.com
 eazy-electric.com
 GST/HST Registration No.: 790434112 RT 0001

**INVOICE**

INVOICE TO
 Kettle Wildlife Association
 1635 Dump Rd
 Rock Creek BC V0H1Y0

INVOICE 1166
 DATE 03/02/2020
 TERMS Due on receipt
 DUE DATE 03/02/2020

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Quote	Quoted price from Aug 1, 2019	1	9,542.00	9,542.00
SUBTOTAL				9,542.00
GST @ 5%				477.10
TOTAL				10,019.10
BALANCE DUE				\$10,019.10

TAX SUMMARY

	RATE	TAX	NET
GST @ 5%		477.10	9,542.00

Eazy Electric

Box 321
 Midway BC V0H 1M0
 steve@eazy-electric.com
 eazy-electric.com
 GST/HST Registration No.: 790434112 RT 0001

**INVOICE**

INVOICE TO
 Kettle Wildlife Association
 1635 Dump Rd
 Rock Creek BC V0H1Y0

INVOICE 1167
 DATE 03/09/2020
 TERMS Due on receipt
 DUE DATE 03/09/2020

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Journeyman Labour	Journeyman Labour	10	80.00	800.00
Apprentice	Apprentice Labour	16	30.00	480.00
Parts	Junction boxes, wire, switches, fixtures, misc. supplies	1	217.12	217.12

SUBTOTAL 1,497.12

GST @ 5% 74.86

TOTAL 1,571.98

BALANCE DUE **\$1,571.98**

TAX SUMMARY

	RATE	TAX	NET
GST @ 5%		74.86	1,497.12

**STAFF REPORT**

Date: 07 May 2020 **File**
To: Chair Langman and Board of Directors
From: Brian Champlin, Manager of Building Inspection Services
Re: Cancellation Building Bylaw Contravention

Issue Introduction

A staff report from Brian Champlin, Manager of Building Inspection Services, regarding the cancellation of a Building Bylaw Contravention for the property described as:

6055 Christian Valley Road, Westbridge, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 024-657-638

Lot 1 District Lot 3132 Similkameen Division Yale District Plan KAP65920

Owners: Richard Hoffman and Shannon Krywa

History/Background Factors

A Notice on Title was registered against the above referenced property for constructing a single family dwelling without a final inspection or granted occupancy, contrary to the Building Bylaw by the Regional District of Kootenay Boundary. All circumstances that required the registering of the Notice on Title have been rectified to the satisfaction of the Regional District of Kootenay Boundary. A written request to have the Notice removed from the property and a payment in the amount of \$200.00 for Administration fees has been received from the owner.

Implications

The owner has met all requirements of the Regional District of Kootenay Boundary to have the Notice on Title removed from the property.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

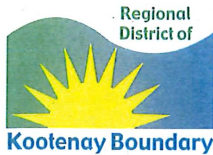
- Memo dated March 10, 2020 from Robert Silva, RBO;
- Staff Report dated February 14, 2014 from March Andison, General Manager of Operations / Deputy CAO.

Alternatives

1. None.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors cancel the notice registered in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 58 of the *Community Charter* against the property legally described as Lot 1, District Lot 3132, Similkameen Division Yale District, Plan KAP65920.



Memo

To: Brian Champlin, RBO, CRBO, Regional District of Kootenay
Boundary Manager of Building Inspection Services

From: Robert Silva, RBO

Date: March 10, 2020

Re: **Cancellation of Notice on Title LB527465**
6055 Christian Valley Road, Electoral Area 'E'/West Boundary
Lot 1, DL 3132, Plan KAP65920
PID: 024-657-638

Owners: **Shannon Leigh Krywa & Richard Alexander Hoffman**
134 Zamora Rd., Box 137, Westbridge, B.C. V0H 2B0

Please be advised that the owners **Shannon Leigh Krywa & Richard Alexander Hoffman** have requested that the Board of the Regional District of Kootenay Boundary remove the Bylaw Contravention Notice **LB527465** filed against the property.

This office has inspected the property and has determined that all conditions have been met to the satisfaction of the RDKB.

Find attached:

- Title Search and Land Title Notice;
- Copy of \$200.00 Administration Fee;
- Email from the owner on March 4, 2020, requesting removal of Notice on Title;
- Final inspection report;
- Notice on Title Memo. October 22, 2013

I recommend that the Board of the Regional District of Kootenay Boundary consider the owner's request to remove the Notice on Title. The owner submitted the administrative fee of \$200.00 on March 4, 2020, as required.



TITLE SEARCH PRINT

File Reference: 17-0642E

Declared Value \$200000

2019-11-22, 13:28:08

Requestor: Rosanne Johnson

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN******Land Title District**

Land Title Office

KAMLOOPS

KAMLOOPS

Title Number

From Title Number

CA6300419

CA3552611

Application Received

2017-09-15

Application Entered

2017-09-19

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

SHANNON LEIGH KRYWA, PROPERTY MANAGER
 RICHARD ALEXANDER HOFFMAN, RETIRED
 134 ZAMORA ROAD, BOX 137
 WESTBRIDGE, BC
 V0H 2B0

Taxation Authority

Penticton Assessment Area

Description of Land

Parcel Identifier:

024-657-638

Legal Description:

LOT 1 DISTRICT LOT 3132 SIMILKAMEEN DIVISION YALE DISTRICT PLAN KAP65920

Legal Notations

BYLAW CONTRAVENTION NOTICE, COMMUNITY CHARTER, SECTION 57.
 SEE LB527465

Charges, Liens and Interests

Nature:

STATUTORY RIGHT OF WAY

Registration Number:

S5951

Registration Date and Time:

1981-01-22

Registered Owner:

WEST KOOTENAY POWER AND LIGHT COMPANY LTD.

Remarks:

INTER ALIA

TITLE SEARCH PRINT

File Reference: 17-0642E

Declared Value \$200000

2019-11-22, 13:28:08

Requestor: Rosanne Johnson

Nature:	COVENANT
Registration Number:	X68368
Registration Date and Time:	1985-11-21 13:47
Registered Owner:	KOOTENAY BOUNDARY REGIONAL DISTRICT HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA C/O MINISTRY OF TRANSPORTATION AND HIGHWAYS
Remarks:	INTER ALIA

Nature:	MORTGAGE
Registration Number:	CA7652593
Registration Date and Time:	2019-07-30 10:15
Registered Owner:	CAPITAL DIRECT LENDING CORP. INCORPORATION NO. 556230

Nature:	ASSIGNMENT OF RENTS
Registration Number:	CA7652594
Registration Date and Time:	2019-07-30 10:15
Registered Owner:	CAPITAL DIRECT LENDING CORP. INCORPORATION NO. 556230

Duplicate Indefeasible Title	NONE OUTSTANDING
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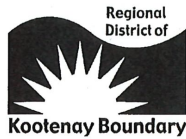
Transfers	NONE
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Pending Applications	NONE
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Status: Registered

Doc#: LB527465

RCVD: 2014-03-20 RQST: 2020-05-06 13.26.50



20 MAR 2014 13 38

LB527465

LX

LAND TITLE OFFICE

Pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter

TAKE NOTICE THAT the Regional District of Kootenay Boundary Board at its meeting on February 27, 2014 adopted a resolution pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter relating to a Contravention of Building Bylaw No. 449. This notice pertains to land described as:

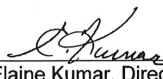
hs 3/20/2014 1:42:21 PM 1 3
Doc File 1 \$24.20

PARCEL IDENTIFIER: 024-657-638

LOT 1, D.L. 3132, SDYD, PLAN KAP65920

FURTHER information respecting the resolution may be inspected at the offices of the Regional District of Kootenay Boundary located at 202 – 843 Rossland Avenue, Trail, B.C. during regular scheduled hours.

DATED at the City of Trail, Province of British Columbia this 14th day of March, 2014.


Elaine Kumar, Director of Corporate Administration
Regional District of Kootenay Boundary

202 – 843 Rossland Ave Trail, British Columbia Canada V1R 4S8
toll-free: 1 800 355-7352 • tel: 250 368-9148 • fax: 250 368-3990
email: admin@rdkb.com • web: www.rdkb.com



Page 1 of 1

17-0642 E
Rock Hoffman
Removal of NOT Fee.

GRAND FORKS BUILDING
2140 CENTRAL AVE
GRAND FORKS BC V0H 1H0
(250) 442-2708

SALE

Batch #: 018 REF#: 00000003
03/04/20 SEQ: 018001001003 11:17:28
APPR CODE: 018500
MASTERCARD
*****9473M **/*

AMOUNT \$200.00

00 - APPROVED - 001

CUSTOMER COPY

Rosanne Johnson

From: Rick Alexandor <rickalexandor@yahoo.ca>
Sent: Wednesday, March 04, 2020 11:09 AM
To: Rosanne Johnson
Subject: Removal of bylaw contravention

Please remove the bylaw contravention notice legally on 6055 Christian valley road described as 3132 plan KAP65920. Pid 024_657-638

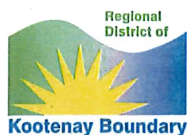
[Sent from Yahoo Mail on Android](#)

RECEIVED

MAR 04 2020

**REGIONAL DISTRICT OF
KOOTENAY BOUNDARY**

REGIONAL DISTRICT OF KOOTENAY BOUNDARY BUILDING INSPECTION REPORT	
Time & Date Call Rec'd	PERMIT NO. <u>02-0240E</u>
Owner's Name <u>Hoffman</u>	
Address or Legal Description <u>6055 Christian Valley Road</u>	
Inspection Requested <u>Final / Notice on Title</u>	Page ____ of ____
<input checked="" type="checkbox"/> Construction appears to conform reasonably with examined plans and specifications <input type="checkbox"/> Construction appears acceptable subject to correcting items as noted (see below) <input type="checkbox"/> Construction NOT acceptable due to deficiencies (see below) <input type="checkbox"/> Reinspection required <input type="checkbox"/> Submit Engineers Report for _____	
Notes	
<u>Work complete</u> <u>Submit letter to RDKB requesting removal of</u> <u>Notice on Title and cheque for \$200.00</u> <u>administrative fee.</u>	
<div style="text-align: center;">Next Req'd Insp.</div>	
Date of Inspection <u>31 May 2018</u> Time <u>2:30</u> am/pm <u>pm</u>	Building Official <u>[Signature]</u>
<small>Neither the granting of a building permit nor the approval of the relevant drawings and specifications nor inspections made by the authority having jurisdiction shall in any way relieve the owner of such building from full responsibility for carrying out the work or having the work carried out in full accordance with the requirements of the British Columbia Building Code.</small>	
This Report <input type="checkbox"/> Placed on site or <input checked="" type="checkbox"/> Received by <u>Contractor</u>	



Regional District of Kootenay Boundary
2140 Central Avenue, Box 1965, Grand Forks, B.C. V0H 1H0
1-877-520-7352 (250)442-2708 Fax: 250-442-2688

Memo

To: Mark Andison, MCIP, RRP, Director of Planning & Development
From: Don Lepitre, RBO, Building & Plumbing Official
Date: October 22, 2013
Re: BUILDING BYLAW CONTRAVENTION
6055 Christian Valley Rd.
Lot 1, DL 3132, Plan KAP65920
PID: 024-657-638
ELECTORAL AREA 'E'
OWNER: Tyler Hartling
5232 South Ridge Dr.
Kelowna, B.C.
V1W 5A9

Please be advised that the owner Tyler Hartling constructed a Single Family Dwelling on the above referenced property for which no Final/Occupancy inspection has been issued.

The following is a chronology of the events:

June 3, 2002	Building permit application and supporting documents received to construct a single family dwelling from original owner, Victor Delaire.
June 18, 2002	Building permit issued.
June 28, 2002	Footings inspection
July 15, 2002	Damproof/backfill inspection
Aug 9, 2002	Plumbing/basement framing inspection
Aug 21, 2002	Poly inspection
Jan 2, 2003	Rough in plumbing/framing inspection
Jan 24, 2003	Insulation/vapour barrier inspection
Feb 28, 2007	Tyler Wade Bailey becomes registered owner of property. See attached Title #3
Feb 18, 2009	Tyler Ryan Hartling becomes registered owner of property. See attached Title #4
June 24, 2011	Certificate of Pending Litigation filed at Land Titles Office. See attached Title #4 w/cancelled charges & Title #6
Jan 24, 2012	The Crown in Right of British Columbia becomes registered owner of property. See attached Title #5
May 1, 2012	Tyler Ryan Hartling becomes registered owner of property. See attached Title #6
July 22, 2013	First Registered Letter mailed to owner requesting response by August 23, 2013
Aug 13, 2013	First Registered Letter returned "unclaimed"
Aug 23, 2013	Second Registered Letter mailed to owner requesting response by September 6, 2013
Aug 29, 2013	Second Registered Letter returned "moved"
Sept 11, 2013	Email correspondence with Realtor John Yetman, Royal LePage, Kelowna
Sept 24, 2013	Phone call/ follow up email from Hala Elshimy, Account Manager, Pro-Check Home Services. Third party company that handles foreclosures
Sept 25, 2013	Third Registered Letter mailed to Pro-Check Home Services.
Sept 27, 2013	Emailed copy of building permit and inspection slips to Farris, Attention: Debbie Reisswig (Company handling the house for TD Bank
Sept 30, 2013	Canada Post confirmation that letter was received by Pro-Check Home Services

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Permits:

10.10

Where a building permit has been issued for a single family residence, the owner may apply for a permit to occupy the building prior to completion of construction, which permit may be withheld until the building or part thereof complies with this Bylaw and with the health and safety requirements of the Bylaws of the authority having jurisdiction or the provisions of any Provincial or Federal statutes.

CONCLUSION: A single family dwelling was constructed for which no Final/Occupancy inspection has been issued.

Based on the information presented above, I submit for consideration the following recommendation to be adopted by the Board of Directors of the Regional District of Kootenay Boundary:

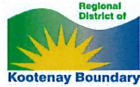
"That it be recommended to the Regional District of Kootenay Boundary Board of Directors that the owner, Tyler Hartling be invited to appear before the Board to make a presentation relative to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 1, DL 3132, Plan KAP65920."

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

DL:rt

Cc: Hala El Shimy, Account Manager, Pro-Check Home Services, helshimy@pchs.ca

E-MAILED
October 23, 2013
mark/sara
-REVISION

**STAFF REPORT**

Date:	February 14, 2014	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 6055 CHRISTIAN VALLEY ROAD ELECTORAL AREA 'E' PARCEL IDENTIFIER: 024-657-638 LOT 1, D.L. 3132, SDYD, PLAN KAP65920 OWNER: TYLER HARTLING		

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

History/Background Factors

The Building Official confirmed that there have been no changes concerning the above referenced property. The owner has constructed a single family dwelling at the above referenced property without the final inspection being completed and a final occupancy permit issued.

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

The filing of a Notice on Title against the above mentioned property pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter will alert future purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or Building Bylaw.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Staff Report dated October 23, 2013 submitted to the Board regarding the building bylaw contravention;
- Letter dated January 9, 2014 inviting the Owner to the January 30, 2014 Board Meeting.

Staff Report
February 27, 2014
Page 1 of 2

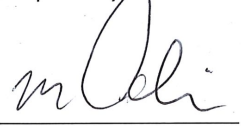
Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 1, D.L. 3132, SDYD, Plan KAP65920.

Respectfully submitted:

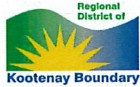


Concurrence:

(Dept. Head)

Concurrence:

(C.A.O.)

**STAFF REPORT**

Date:	October 23, 2013	File:	
To:	Chair Gray and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 6055 CHRISTIAN VALLEY ROAD ELECTORAL AREA 'E' PARCEL IDENTIFIER: 024-657-638 LOT 1, D.L. 3132, SDYD, PLAN KAP65920 OWNER: TYLER HARTLING		

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

History/Background Factors

The owner, Tyler Hartling has constructed a **single family dwelling** at the above referenced property without the final inspection being completed and a final occupancy permit issued.

June 3, 2002	Building Permit application and supporting documents received to construct a single family dwelling from original owner, Victor Delaire;
June 18, 2002	Permit issued to construct single family dwelling;
June 28, 2002	Footing inspection;
July 15, 2002	Damproof / backfill inspection;
Aug. 9, 2002	Plumbing / basement framing inspection;
Aug. 21, 2002	Poly inspection;
Jan. 2, 2002	Rough in plumbing / framing inspection;
Jan. 24, 2003	Insulation / vapour barrier inspection;
Feb. 28, 2007	Tyler Wade Bailey becomes registered owner of property. See attached Title #3;
Feb. 18, 2009	Tyler Ryan Hartling becomes registered owner of property. See attached Title #4

Staff Report
October 30, 2013
Page 1 of 3

June 24, 2011 Certificate of Pending Litigation filed at Land titles Office. See attached Title #4 w/cancelled charges and Title #6;

Jan. 24, 2012 The Crown in Right of British Columbia becomes registered owner of property. See attached Title #5;

May 1, 2012 Tyler Ryan Hartling becomes registered owner of property. See attached Title #6;

July 22, 2013 **First registered letter** mailed to owner requesting a response by August 23, 2013;

Aug. 13, 2013 First registered letter returned "unclaimed";

Aug. 23, 2013 **Second registered letter** mailed to owner requesting response by September 6, 2013;

Aug. 29, 2013 Second registered letter returned "moved";

Sept. 11, 2013 Email correspondence with Realtor John Yetman, Royal LePage, Kelowna;

Sept. 24, 2013 Phone call and follow up email from Hala Elshimy, Account Manager – Pro-Check Home Services. Third party company that handles foreclosures;

Sept. 25, 2013 **Third registered letter** mailed to Pro-Check Home Services;

Sept. 27, 2013 Emailed copy of building permit and inspection slips to Farris, Attention: Debbie Reiswig (Company handling the house for TD Bank);

Sept. 30, 2013 Canada Post confirmation that the letter was received by Pro-Check Home Services.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Permits:

10.10 Where a building permit has been issued for a single family residence, the owner may apply for a permit to occupy the building prior to completion of construction, which permit may be withheld until the building or part thereof complies with this Bylaw and with the health and safety requirements of the Bylaws of the authority having jurisdiction or the provisions of any Provincial or Federal statutes.

Staff Report
October 30, 2013
Page 2 of 3

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Registered letter dated September 25, 2013;
- Registered letter dated August 23, 2013;
- Registered letter dated July 22, 2013;
- Building Permit 02-0240E issued for a single family dwelling.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors invite the owner, Tyler Hartling and The Toronto-Dominion Bank to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 1, D.L. 3132, SDYD, Plan KAP65920.

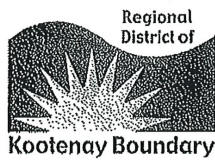
Respectfully submitted:



Concurrence:
(Dept. Head)

Concurrence:
(C.A.O.)

**Staff Report
October 30, 2013
Page 3 of 3**



September 25, 2013

Pro-Check Home Services
1136 Matheson Blvd East
Mississauga, ON
L4W 2V4

REGISTERED

Re: Building Permit #02-0240E -- Construct Single Family Dwelling
6055 Christian Valley Road
Lot 1, DL 3132, Plan KAP65920

A review of the above referenced file indicates that arrangements for a Final inspection have not been made as requested in our letters dated July 22, 2013 and August 23, 2013. A **Stop Work Order** was posted on July 19, 2013 for failure to request an inspection since January 24, 2003.

To date, no response has been received by this office as requested.

We will now be recommending to the Regional District of Kootenay Boundary Board of Directors that a notice be registered on title pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter (copies attached). This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken.

If you have any questions or wish to discuss this notice, please contact the undersigned by **October 10, 2013**

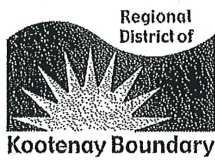
Yours truly,

A handwritten signature in black ink, appearing to read "Don Lepitre".

Don Lepitre, RBO
Building and Plumbing Official

DL:rt
Attachment

Cc: Mark Andison, MCIP, Director of Planning & Development
Hala Elshimy, Account Manager, Pro-Chick Home Services



August 23, 2013

Tyler Ryan Hartling
5232 Southridge Drive
Kelowna, B.C.
V1W 2P9

REGISTERED

**Re: Building Permit #02-0240E – Construct Single Family Dwelling
6055 Christian Valley Road
Lot 1, DL 3132, Plan KAP65920**

A review of the above referenced file indicates that arrangements for a Final inspection have not been made as requested in our letter dated July 22, 2013. A **Stop Work Order** was posted on July 19, 2013 for failure to request an inspection since January 24, 2003.

Building Bylaw #449 of the Regional District Kootenay Boundary requires an owner to obtain a Certificate of Occupancy where a building permit has been issued for a Single Family Dwelling.

10.10 Where a building permit has been issued for a single family residence, the owner may apply for a permit to occupy the building prior to completion of construction, which permit may be withheld until the building or part thereof complies with this Bylaw and with the health and safety requirements of the Bylaws of the authority having jurisdiction or the provisions of any Provincial or Federal statutes.

It is required that an Occupancy Permit be obtained prior to moving into a building. An Occupancy Permit may be issued if all building code requirements have been met.

It is very important that you contact the Building Department at 250-442-2708 by **September 6, 2013** so your file can be updated, or a final inspection can be set up to close your file. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

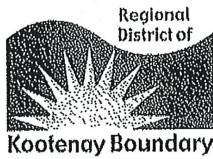
Regards,


Don Lepitre, RBO
Building & Plumbing Official

DL:rt

Cc: Mark Andison, MCIP, Director of Planning & Development

2140 Central Ave Box 1905 Grand Forks, British Columbia, Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688



July 22, 2013

Tyler Ryan Hartling
5232 Southridge Drive
Kelowna, B.C.
V1W 2P9

REGISTERED

Re: Building Permit #02-0240E -- Construct Single Family Dwelling
6055 Christian Valley Road
Lot 1, DL 3132, Plan KAP65920

A recent review was carried out on your building permit file, which indicates that an inspection has not been carried out since **January 24, 2003**. (attached)

Building Bylaw #449 of the Regional District Kootenay Boundary requires an owner to obtain a Certificate of Occupancy where a building permit has been issued for a Single Family Dwelling.

10.10 Where a building permit has been issued for a single family residence, the owner may apply for a permit to occupy the building prior to completion of construction, which permit may be withheld until the building or part thereof complies with this Bylaw and with the health and safety requirements of the Bylaws of the authority having jurisdiction or the provisions of any Provincial or Federal statutes.

It is required that an Occupancy Permit be obtained prior to moving into a building. An Occupancy Permit may be issued if all building code requirements have been met.

It is very important that you contact the Building Department at 250-442-2708 by **August 23, 2013** so your file can be updated, or a final inspection can be set up to close your file.

Regards,

Don Lepitre, RBO
Building & Plumbing Official

DL:rt
attachment

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7852 • tel: 250 442-2708 • fax: 250 442-2688

No. 02-0240E

INSPECTION CALLS: (250) 442-2708 or 1-877-620-7362

DATE PERMIT
GRANTED Jun 07, 02**Regional District of Kootenay Boundary**BUILDING INSPECTION DEPT.
2140 Central Ave., Box 1865, Grand Forks, B.C. V0H 1H0PERMIT TO CONSTRUCT, ERECT, INSTALL, ALTER, ADD TO, REPAIR, MOVE,
OR DEMOLISH, A BUILDING, STRUCTURE, OR PLUMBING

APPROPRIATE TO THE APPLICABLE REGULATION		ADDRESS: WESTBRIDGE, B.C.		TELEPHONE:	
APPROPRIATE TO THE APPLICABLE REGULATION					
A PERMIT TO: CONSTRUCT SINGLE FAMILY DWELLING					
AT: 6055 CHRISTIAN VLY RD		FOLIO: 713		07076.010	
LOT: 1	BLOCK:	RANGE:	D.L. 3132	PLAN: KAP65920	LO:
OWNER: VICTOR DELAIRE		ADDRESS: CHRISTINA VALLEY RD		TELEPHONE:	
CONTRACTOR:		ADDRESS:		TELEPHONE:	
<p>PARTICULARS - PERMIT IS ISSUED SUBJECT TO THE FOLLOWING SPECIAL REQUIREMENTS:</p> <p>ALL WORK TO CONFORM TO THE 1998 B.C. BUILDING CODE.</p> <p>ALL WORK TO CONFORM TO ALL RELEVANT AREA BYLAWS.</p> <p>BUILDING PERMIT RESTRICTIONS FORM PART OF THIS PERMIT.</p> <p>MINIMUM SETBACKS: FRONT AND EXTERIOR SIDE (S), INTERIOR SIDE AND REAR S.</p> <p>MINIMUM SETBACKS FROM KOTLIK RIVER: 100'</p> <p>MAXIMUM HEIGHT 20' FROM AVERAGE GRADE.</p> <p>SEE NOTES ON PLANS.</p> <p>MECHANICAL VENTILATION CHECKLIST "A, B, C" TO BE SUBMITTED PRIOR TO THE FRAMING INSPECTION.</p> <p>CALL FOR ALL INSPECTIONS (SEE STAGES LISTED BELOW).</p> <p>ENGINEER TO FILE LOG ASSEMBLY INSPECTION DONE ACCORDING TO HIS STAMPED DRAWINGS.</p> <p>ALL STRUCTURAL JOINTS TO BE 42 OR BETTER AND DRY.</p> <p>PLUMBING CERTIFICATE TO BE KEPT ON SITE AND INITIALED AT APPROPRIATE TIMES.</p>					

		FEES
AREA OF LIVING SPACE	1716 SQ FT	
CONSTRUCTION VALUE	\$ 150000	
BUILDING PERMIT FEE		\$ 1050
PLUMBING FIXTURES	11	\$ 110
DEMOLITION		
OTHER		
SUB-TOTAL		\$ 1160
TITLE SEARCH		\$ 10
TOTAL		\$ 1170
LESS DEPOSIT		\$ 150
BALANCE OWING		\$ 1020

WAIVER OF INDEMNITY

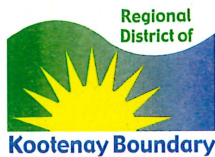
In consideration of the granting of this permit, the undersigned: (a) releases the Regional District of Kootenay Boundary and those acting on behalf of the Regional District of Kootenay Boundary from all claims and expenses which the undersigned may have or incur as a result of the issue of this permit or the enforcement or non-enforcement of the Regional District of Kootenay Boundary Bylaws or of the British Columbia Building Code; (b) indemnifies the Regional District of Kootenay Boundary from all such claims and expenses which may be made by any other person; and (c) acknowledges that the Regional District of Kootenay Boundary owes no duty of care to the undersigned or any one else in respect of these matters. The owner or contractor must give 72 hours notice upon completion of the work.

V. Delaire
Owner's Signature

John M. Hoff
BUILDING INSPECTOR'S SIGNATURE

DATE PAID June 18, 02

1. Prior to placing concrete in footings 2. After installation of drain tiles/dampproofing/before backfilling 3. When framing completed 4. Insulation and vapour barrier completed 5. Before any part of plumbing system covered 6. Final Inspection - An occupancy permit is required prior to occupancy of building.



January 9, 2013

Tyler Hartling
5232 Southridge Drive
Kelowna, B.C. V1W 5A9

**Re: Lot 1, D.L. 3132, SDYD, Plan KAP65920
6055 Christian Valley Road, Electoral Area 'E'**

Occupied a Single Family Dwelling without Final Inspection or Final Occupancy Granted

On October 30, 2013 the Board of Directors reviewed the attached report regarding the above referenced property. As a consequence the Board will, at its next regular meeting, be considering a resolution to direct the Chief Administrative Officer to file a formal Notice in the Land Title Office regarding this contravention. Pursuant to Section 695 of the Local Government Act and Section 57 of the Community charter you are to be afforded the opportunity to be heard by the Board of Directors before such a Notice is filled. The Board has therefore, adopted the following resolution.

"That Tyler Hartling be invited to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 1, District Lot 3132, SDYD, Plan KAP65920".

This hearing before the Board of Directors is scheduled for Thursday, January 30, 2014 at approximately 6:00 p.m. This meeting will be held at the Regional District of Kootenay Boundary office, 2140 Central Avenue, Grand Forks, B.C. Please advise Sara Bradley at the address noted below in advance, whether you or a representative will be present at this hearing. If you will be attending this hearing, we would request a written submission from you relating to this matter by January 23, 2014. This will provide sufficient time for your report to be distributed to the Board of Directors.

Please be advised that, in order to avoid registration of this Notice, the Board of Directors requires a written confirmation from the Building Inspection staff that the property is now in compliance. You are encouraged to acquire that confirmation before the hearing date.

Enclosed for your information is a copy of Section 695 of the Local Government Act and Section 57 of the Community Charter. The effect of this Notice is to remove liability from the Regional District of Kootenay Boundary and warn future purchasers of the property that the building(s) or construction on the property may have been in violation of the B.C. Building Code and/or Regulatory Bylaws of the Authority having Jurisdiction.

Yours truly,

A handwritten signature in blue ink, appearing to read "Elaine Kumar".

Elaine Kumar
Director of Corporate Administration

Attachment

/sb





STAFF REPORT

Date: 7 May 2020 **File**
To: Chair Langman, and
 Members of the Board
From: Barb Ihlen,
 General Manager of Finance/CFO
Re: 2020 First Quarter Budget Variance Report

Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the financial variance report for the first quarter of 2020.

Background Factors

March 31st represents the end of the first quarter of the RDKB fiscal year. Attached is a high level summary of each service showing their approved amended budget, revenue received and/or accrued, and costs expensed to the end of March 2020. While the tax requisition amounts from the province and the municipalities have not been received, they have been accrued and are reflected as revenue received in this summary.

At this point in time, most expenses should be tracking at around 25% since the RDKB is one quarter through their fiscal year. All services are tracking as expected except for Emergency Preparedness. Additional expenses have been incurred due to the current emergency responses (COVID-19; Boundary Freshet) and grant projects that were not included in the budget. These projects will be funded through the Community Emergency Preparedness Fund administered by UBCM and all costs will be covered.

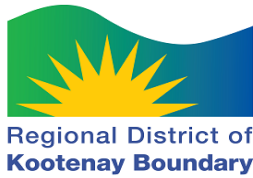
Additional analysis has been completed to determine the impact of closing some facilities and programs due to the pandemic, COVID-19. The services impacted are the recreation services offered in the Beaver Valley, Grand Forks, and Christina Lake as well as the closure of the arts, culture and recreation facility in Trail. The analysis focused on the assumption that the facilities would not reopen for the remainder of the fiscal year. In every case, where revenue is anticipated to decrease, there are opportunities to mitigate the impact by reducing costs. These cost reductions include expenses such as related program costs (e.g. contract wages, supplies, equipment, advertising), maintenance costs, capital projects, and planned reserve contributions. Please see the attached summary for more information.

Implications

Overall, the RDKB budget variance is positive with the expectation that the facility and program closures due to the pandemic will be mitigated with minimal financial impact. Staff will continue to monitor the situation and report any significant variances.

Recommendation

That the Regional District of Kootenay Boundary Board of Directors receive the 2020 First Quarter Budget Variance report.



2020 FIRST QUARTER BUDGET VARIANCE SUMMARY
REVENUE & EXPENSES Listed by COMMITTEE
As at March 31, 2020

COMMITTEE/SERVICE		#	Budget	REVENUE			Comments	EXPENSE			Surplus/Deficit
			Actuals	Variance	% Received	Actual		Variance	% Used		
							25% through fiscal year All taxes-accrued to revenue; cash not yet received				
Board of Directors/Committee of the Whole											
General Government Services		001	3,944,385	956,079	2,988,306	24.2%	Revenue - Hydro GIL (1\$1.3M) outstanding	852,673	3,091,712	21.6%	103,406
MFA Debenture Debt		001 MFA	2,403,635	181,646	2,221,990	7.6%	on track	181,646	2,221,990	7.6%	0
Building & Plumbing Inspection		004	1,189,958	1,142,187	47,771	96.0%		209,485	980,473	17.6%	932,702
Reserve for Feasibility Studies		006	90,616	69,286	21,330	76.5%		1,417	89,199	1.6%	67,869
Regionalized Waste Management		010	5,706,828	2,368,321	3,338,507	41.5%	Tipping fees in April - approximately \$220K (tracking similar to 2019)	923,510	4,783,318	16.2%	1,444,811
Emergency Preparedness		012	590,582	366,345	224,237	62.0%	Expenses - high due to 2 task operations and additional grant projects not included in the budget	285,275	305,307	48.3%	81,070
911 Emergency Communications		015	374,207	373,457	750	99.8%		52,172	322,035	13.9%	321,285
Refuse Disposal - Big White		064	299,431	299,431	-	100.0%		37,536	261,895	12.5%	261,895
TOTAL BOARD/COW			14,599,643	5,756,752	8,842,891	39.4%		2,543,714	12,055,929	17.4%	3,213,038
Beaver Valley Recreation Committee											
Beaver Valley Arena		020-011	610,762	531,317	79,445	87.0%	Revenue - \$79K may not be recoverable; Expenses - \$43.4K potential reduced costs; \$35.6K delay in reserve contribution	145,739	465,023	23.9%	385,578
Beaver Valley Recreation		020-013	285,743	257,201	28,541	90.0%	Revenue - \$28.3K may not be recoverable Expenses - \$28.3K potential reduced costs	27,735	258,008	9.7%	229,467
Beaver Valley Parks & Trails		019	987,985	987,068	917	99.9%		34,137	953,848	3.5%	952,931
TOTAL BV RECREATION			1,884,489	1,775,587	108,903	94.2%		207,611	1,676,879	11.0%	1,567,976
East End Services Committee											
Police Based Victims' Assistance		009	160,690	106,792	53,898	66.5%		26,419	134,271	16.4%	80,373
East End Economic Development		017	129,273	129,273	-	100.0%		27,995	101,278	21.7%	101,278
Culture Arts & Rec in the Lower Columbia		018	1,838,164	1,115,544	722,620	60.7%	Revenue - \$39.9K may not be recoverable Expenses - \$39.9K potential reduced costs (contingency & reserve contribution)	243,531	1,594,633	13.2%	872,013
Kootenay Boundary Regional Fire Rescue		050	4,726,679	4,038,020	688,659	85.4%		686,229	4,040,450	14.5%	3,351,791
Animal Control - East End		070	95,258	93,604	1,654	98.3%		23,877	71,381	25.1%	69,727
Cemeteries - East End		150	594,120	593,120	1,000	99.8%		1,292	592,828	0.2%	591,828
East End Transit		900	1,777,536	1,309,042	468,494	73.6%	Reduction of fare revenue may be offset by contract	271,915	1,505,621	15.3%	1,037,127
TOTAL EES			9,321,721	7,385,395	1,936,326	79.2%		1,281,258	8,040,463	13.7%	6,104,137



2020 FIRST QUARTER BUDGET VARIANCE SUMMARY

REVENUE & EXPENSES Listed by COMMITTEE
As at March 31, 2020

COMMITTEE/SERVICE			#	Budget	REVENUE				EXPENSE			
					Actuals	Variance	% Received	Comments	Actual	Variance	% Used	Surplus/Deficit
								25% through fiscal year All taxes-accrued to revenue; cash not yet received				
Boundary Community Development Committee									-			
Boundary Economic Development			008	253,414	135,425	117,989	53.4%		5,044	248,370	2.0%	130,381
Recreation - Grand Forks & Area 'D'			021	589,607	533,787	55,820	90.5%	Revenue - \$29K may not be recoverable Expenses - \$29K potential reduced costs	121,673	467,934	20.6%	412,114
Recreation - Greenwood, Midway , 'E'			022	67,783	67,783	0	100.0%		6,575	61,208	9.7%	61,208
Recreation - Christina Lake			023	85,771	69,775	15,996	81.4%	Revenue - \$15.8K may not be recoverable Expenses - \$10 potential reduced costs & \$11.9K delay in reserve contribution	12,424	73,347	14.5%	57,351
Recreation Facilities - Christina Lake			024	54,304	54,304	-	100.0%		365	53,939	0.7%	53,939
Area 'C' Regional Parks & Trails			027	2,351,152	341,708	2,009,444	14.5%	Revenue - \$1.6M pedestrian bridge grant	7,014	2,344,138	0.3%	334,694
Boundary Museum Service			026	30,000	30,000	-	100.0%		-	30,000	0.0%	30,000
Grand Forks Arena			030	710,907	557,275	153,632	78.4%	Revenue - \$73.1K may not be recoverable Expenses - \$73.1K potential reduced costs	115,747	595,160	16.3%	441,528
Grand Forks Curling Rink			031	46,387	43,750	2,637	94.3%	Revenue - \$2.5K may not be recoverable Expenses - \$2.5K potential reduced costs	5,638	40,749	12.2%	38,112
Grand Forks Aquatic Centre			040	980,116	845,446	134,670	86.3%	Revenue - \$132.9K may not be recoverable Expenses - \$132.9K potential reduced costs	115,569	864,547	11.8%	729,877
Fire Protection - Grand Forks Rural			057	1,713,746	473,746	1,240,000	27.6%		14,720	1,699,026	0.9%	459,026
Animal Control - Boundary			071	159,363	154,624	4,739	97.0%		22,323	137,040	14.0%	132,301
Area 'C' Economic Development			077	150,463	150,463	-	100.0%		365	150,098	0.2%	150,098
Area 'D' & GF Economic Development			078	56,463	51,133	5,330	90.6%		365	56,098	0.6%	50,768
Area 'E' Economic Development			079	41,463	46,793	-	112.9%		365	41,098	0.9%	46,428
Mosquito - Grand Forks, Area 'D'			080	88,885	65,996	22,889	74.2%	Amended budget due to revised BCAA roll	2,456	86,429	2.8%	63,540
Mosquito Control - Chistina Lake			081	29,752	26,752	3,000	89.9%		799	28,953	2.7%	25,953
Library - Grand Forks, Area 'C' & 'D'			140	417,628	416,628	1,000	99.8%		101,552	316,076	24.3%	315,076
Greenwood, Area 'E' Cemetery Service			145	30,363	20,363	10,000	67.1%		365	29,998	1.2%	19,998
Boundary Integrated Watershed			170	328,741	208,347	120,394	63.4%		25,455	303,286	7.7%	182,892
Boundary Transit			950	90,803	52,264	38,539	57.6%	Reduction of fare revenue may be offset by contract	13,832	76,971	15.2%	38,432
TOTAL BCDC				8,277,112	4,346,362	3,930,750	52.5%		572,646	7,704,465	6.9%	3,773,716
Utilities Committee												
Street Lighting - Big White			101	31,201	31,201	-	100.0%		1,338	29,863	4.3%	29,863
Street Lighting - Beaverdell			103	3,163	3,163	-	100.0%		59	3,104	1.9%	3,104
Beaver Valley Water Supply			500	2,607,691	1,060,602	1,547,089	40.7%		91,479	2,516,211	3.5%	969,123
Christina Lake Water Supply Utility			550	429,375	363,010	66,365	84.5%		26,617	402,758	6.2%	336,393
Columbia Gardens Water Supply Utility			600	54,033	17,605	36,428	32.6%		5,324	48,709	9.9%	12,281
Rivervale Water & Street Lighting Utility			650	229,696	130,451	99,245	56.8%		36,705	192,991	16.0%	93,746
East End Regionalized Sewer Utility			700	2,215,331	1,929,678	285,653	87.1%		251,935	1,963,396	11.4%	1,677,743
East End Reg Sewer Utility - Rossland/Warfield			700-103	16,669	16,669	-	100.0%		1,188	15,481	7.1%	15,481
Oasis-Rivervale Sewer Utility			800	75,384	71,641	3,743	95.0%		8,697	66,687	11.5%	62,944
TOTAL UTILITIES				5,662,542	3,624,020	2,038,522	64.0%		423,342	5,239,200	7.5%	3,200,678



2020 FIRST QUARTER BUDGET VARIANCE SUMMARY
REVENUE & EXPENSES Listed by COMMITTEE
As at March 31, 2020

		REVENUE					EXPENSE			
COMMITTEE/SERVICE	#	Budget	Actuals	Variance	% Received	Comments	Actual	Variance	% Used	Surplus/Deficit
						25% through fiscal year All taxes-accrued to revenue; cash not yet received				
Electoral Area Services Committee										
Electoral Area Administration	002	663,921	353,420	310,501	53.2%	Amended budget due to revised BCAA roll	80,428	583,493	12.1%	272,992
Electoral Grant - in - Aid	003	359,354	359,354	-	100.0%		63,184	296,170	17.6%	296,170
Planning & Development	005	1,131,485	1,011,902	119,583	89.4%		203,305	928,180	18.0%	808,597
Parks & Trails - Electoral Area 'B'	014	402,680	298,831	103,849	74.2%		25,880	376,800	6.4%	272,951
Beaverdell Community Club Service	028	19,950	19,950	-	100.0%		-	19,950	0.0%	19,950
Area 'D' Regional Parks & Trails	045	205,721	73,221	132,500	35.6%		17,037	188,684	8.3%	56,184
Heritage Conservation - Area 'D'	047	10,229	10,229	0	100.0%		1,719	8,510	16.8%	8,510
Fire Protection - Christina Lake	051	851,706	550,679	301,027	64.7%		75,780	775,926	8.9%	474,899
Fire Protection - Beaverdell	053	79,830	79,830	-	100.0%		8,496	71,334	10.6%	71,334
Big White Fire - Specified Area	054	2,171,159	1,509,565	661,594	69.5%		213,904	1,957,255	9.9%	1,295,661
Rural Greenwood Fire Service	056	23,463	23,463	-	100.0%		365	23,098	1.6%	23,098
Kettle Valley Fire Protection	058	178,283	178,283	-	100.0%		1,842	176,441	1.0%	176,441
Area 'E' Regional Parks & Trails	065	86,463	86,463	-	100.0%		365	86,098	0.4%	86,098
Big White Security Services	074	233,721	233,615	106	100.0%		21,668	212,053	9.3%	211,947
Big White Noise Control Service	075	1,463	1,463	-	100.0%		365	1,098	24.9%	1,098
Weed Control - 'A' - Columbia Gardens	090	27,670	27,645	25	99.9%		583	27,087	2.1%	27,062
Weed Control - Christina Lake Milfoil	091	360,812	328,188	32,624	91.0%		6,207	354,605	1.7%	321,981
Noxious Weed Control - Area 'D' & 'E'	092	266,131	155,060	111,071	58.3%		1,762	264,369	0.7%	153,298
House Numbering - Areas 'A' & 'C'	120	6,000	6,000	-	100.0%		1,500	4,500	25.0%	4,500
House Numbering - Area 'D'	121	3,000	3,000	-	100.0%		741	2,259	24.7%	2,259
House Numbering - Area 'B'	122	3,000	3,000	-	100.0%		741	2,259	24.7%	2,259
House Numbering - Area 'E'	123	3,000	3,000	0	100.0%		741	2,259	24.7%	2,259
Library - Specified Area 'E'	141	3,750	3,750	-	100.0%		-	3,750	0.0%	3,750
TOTAL EAS		7,092,790	5,319,911	1,772,879	75.0%		726,613	6,366,177	10.2%	4,593,298
TOTAL AMENDED BUDGET		46,838,298	28,208,027	18,630,271	60.2%		5,755,184	41,083,114	12.3%	22,452,843



STAFF REPORT

Date: 06 May 2020 **File**

To: **Chair Langman,
and Members of the Board**

From: Carolyn Gillis, CPA, CA
Financial Services Manager

Re: CBT Community Initiatives Program

Issue Introduction

A staff report from Carolyn Gillis, Financial Services Manager, regarding the CBT Community Initiatives Program.

History/Background Factors

The Regional District of Kootenay Boundary administers funding on behalf of Columbia Basin Trust for the Community Initiatives Program. The total funding available for distribution for 2020/21 is \$344,044.35.

The stakeholders are recommending the funds be disbursed as follows:

Beaver Valley	\$ 92,866.61
City of Rossland	51,975.11
City of Trail	116,068.83
Electoral Area B	34,538.23
Village of Warfield	34,341.25
Total	\$ 329,790.03

Detail list of recommended grant recipients follows.

Recommendation

That the Regional District of Kootenay Boundary Board of Directors approve the disbursement of the Community Initiatives funds as presented.

Regional District of Kootenay Boundary CBT CIP
Distribution of Funding

Registered Applicant/Organization Legal Name	Project Title	TOTAL FUNDING REQUESTED	Beaver Valley Awarded	Electoral B Awarded	Village of Warfield Awarded	City of Rossland Awarded	City of Trail Awarded	TOTAL AWARDED
(The) Rossland Gold Fever Follies	œThe Great Invention Show,	12,260.00	2,000.00	2,000.00	2,000.00	2,833.33	2,260.00	11,093.33
BC SPCA West Kootenay and District Branch	Spay / Neuter Assistance	13,500.00	4,000.00	1,000.00	1,000.00	1,817.33	5,000.00	12,817.33
Beaver Valley Blooming Society	Railway Path and Rain Garden	3,197.94	3,197.94	-	-	-	-	3,197.94
Beaver Valley Dynamic Aging Society	Village Of Fruitvale Age Friendly	3,923.35	3,923.35	-	-	-	-	3,923.35
Beaver Valley Golf and Recreation Society	Lighting upgrade	5,180.00	5,180.00	-	-	-	-	5,180.00
Beaver Valley Manor Society	Beaver Valley Manor Lock & Key	5,000.00	5,000.00	-	-	-	-	5,000.00
Beaver Valley May Days Society	Foul Ball and Weather Protection	2,000.00	2,000.00	-	-	-	-	2,000.00
Beaver Valley X-Country Ski Club	Modify the current storage	7,000.00	7,000.00	-	-	-	-	7,000.00
Bee Awareness Society	Bee Awareness Education	2,860.00	-	-	-	2,740.83	-	2,740.83
Black Jack Cross Country Ski Club Society	Black Jack signage/map update	2,500.00	-	500.00	-	2,000.00	-	2,500.00
Black Jack Cross Country Ski Club Society	Skis for Skier Development	2,873.34	-	200.00	-	2,673.00	-	2,873.00
Central Kootenay Invasive Species Society	PlayCleanGo brush kiosk	4,254.00	-	2,127.00	-	-	-	2,127.00
Central Kootenay Invasive Species Society	Community Pulling Together	1,260.00	-	-	-	1,259.50	-	1,259.50
Friends of the Rossland Range Society (FoRRS)	Igloo & Crowe Cabins	5,000.00	-	1,000.00	800.00	1,000.00	1,000.00	3,800.00
Fruitvale Thrift Shop of Communities in Faith	Window Installation	3,000.00	3,000.00	-	-	-	-	3,000.00
Girl Guides of Canada	SOAR 2020	2,000.00	2,000.00	-	-	-	-	2,000.00
Greater Trail Area Creative Activities Centre Society	VISAC Gallery Upgrade	5,950.00	1,800.00	600.00	600.00	450.17	2,350.00	5,800.17
Greater Trail Hospice Society	Greater Trail Hospice Society	4,340.00	1,562.40	260.40	347.20	694.13	1,475.60	4,339.73
Health Arts Society	Concerts in Care - Health Arts	11,300.00	2,000.00	1,700.00	2,000.00	1,625.00	3,600.00	10,925.00
Horse Association Central Kootenay	Youth Polish Shine & Show and	5,000.00	1,000.00	1,000.00	1,000.00	500.00	304.87	3,804.87
KIWANIS	KIWANIS PARK IMPROVEMENT &	11,499.00	7,666.00	-	-	-	3,833.00	11,499.00
Kootenay Boundary Regional Hospital & Health	The Urologist & ENT Support	42,000.00	5,000.00	2,500.00	2,500.00	4,125.00	25,000.00	39,125.00
Kootenay Brain Injury Association	"STRIVE" Project	13,050.00	1,500.00	1,000.00	2,500.00	2,750.00	5,050.00	12,800.00
Kootenay Carshare Cooperative	Air Carshare Program	20,000.00	-	2,000.00	2,000.00	3,675.83	5,000.00	12,675.83
Kootenay Columbia Educational Heritage Society	School text collection	1,500.00	500.00	150.00	150.00	100.00	500.00	1,400.00
Kootenay Columbia Trails Society	KCTS's 100% Renewable Energy	961.00	-	-	-	961.00	-	961.00
Montrose Youth Action Team Society	Flourish Montrose # 4	1,900.00	1,900.00	-	-	-	-	1,900.00
Oasis Recreation Society	Oasis Community Park	5,100.00	-	1,027.63	-	-	1,700.00	2,727.63
Red Mountain Racer Society	Replacement and updating worn	22,508.00	1,008.00	5,000.00	1,500.00	4,397.17	4,000.00	15,905.17
Rossland Council for Arts and Culture	Spring Equinox Exhibition	1,000.00	-	-	-	1,000.00	-	1,000.00
Rossland Fall Fair Core Group	Rossland Fall Fair 2020	3,500.00	-	1,000.00	-	-	-	1,000.00
Rossland Historical Museum & Archives Association	Preserving and Presenting	4,603.00	-	-	-	3,718.17	-	3,718.17
Rossland Society for Environmental Action	3D Model of Violin Lake-	1,500.00	-	-	250.00	450.00	750.00	1,450.00
Scouts Canada - 1st Warfield Scouts	Always in reach with inReach	632.09	-	-	632.09	-	-	632.09
Scouts Canada-Camp Tweedsmuir	Safety items and Fuel Hazard	15,033.20	3,500.00	1,533.20	3,000.00	1,416.67	5,000.00	14,449.87
Societa Mutuo Soccorso Cristoforo Colombo	Computer Hardware and	2,982.64	300.00	200.00	300.00	-	1,982.64	2,782.64
SQx Danza	Active Inclusion Program (AIP)	8,920.00	-	2,230.00	2,230.00	1,512.50	-	5,972.50
Take a Hike Youth at Risk Foundation	West Kootenay Take a Hike	10,500.00	3,000.00	750.00	750.00	958.33	5,000.00	10,458.33
The Beaver Valley and Pend d'Oreille Historical	Archival Storage, Exhibit	4,575.00	4,575.00	-	-	-	-	4,575.00
The Canadian Red Cross Society	Caring for the Heavier	4,342.48	1,130.00	-	-	602.48	2,610.00	4,342.48
The Corporation of the Village of Fruitvale	Beaver Valley (BV) Age Friendly	11,500.00	11,500.00	-	-	-	-	11,500.00
Tourism Rossland	Sculpture Lease	1,900.00	-	-	-	1,833.00	-	1,833.00
Trail & District Public Library	Library Book Bike	4,000.00	-	-	2,000.00	-	2,000.00	4,000.00
Trail Alliance Church	Trail and District After School	18,916.97	2,500.00	2,500.00	2,500.00	825.00	8,916.97	17,241.97
Trail and District Community Arts Council	Park Music Upgrade	5,175.00	1,500.00	500.00	500.00	325.00	2,175.00	5,000.00
Trail and District Senior Citizens' Villa Society	Villa Suite Upgrades	9,500.00	-	950.00	950.00	716.67	3,800.00	6,416.67
Trail Family and Individual Resource Centre Society	Neighbourhood House Feasibility	8,800.00	-	-	-	-	8,800.00	8,800.00
Trail Gymnastics Society	Clean It Up	1,100.00	220.00	75.00	110.00	312.50	320.00	1,037.50

Regional District of Kootenay Boundary CBT CIP
Distribution of Funding

Registered Applicant/Organization Legal Name	Project Title	TOTAL FUNDING REQUESTED	Beaver Valley Awarded	Electoral B Awarded	Village of Warfield Awarded	City of Rossland Awarded	City of Trail Awarded	TOTAL AWARDED
Trail Gymnastics Society	Launch & Land	3,869.60	773.92	300.00	386.96	952.67	1,160.88	3,574.43
TRAIL LIONS CLUB	Equipment Replacement Plan	4,410.00	-	-	-	-	4,410.00	4,410.00
Trail Pipe Band	Piping and drumming instruction	6,000.00	1,200.00	600.00	1,200.00	385.00	1,800.00	5,185.00
United Way of Trail & District	Storm the Stairs 2020	5,425.00	-	1,085.00	1,085.00	-	1,085.00	3,255.00
West Kootenay Boundary (WKB) Caregiver Support	West Kootenay Boundary	2,000.00	-	-	250.00	250.00	1,250.00	1,750.00
West Kootenay Community EcoSociety	Youth Summer Camp	2,200.00	-	-	-	1,000.00	2,200.00	3,200.00
West Kootenay Community EcoSociety	Old Growth Forest	2,000.00	-	-	-	1,400.00	1,000.00	2,400.00
West Kootenay Community EcoSociety	Regional Municipal Pathway to	2,200.00	-	-	800.00	-	-	800.00
West Kootenay Minor Softball Association	U14B Rebels Provincial Bound	3,750.00	1,000.00	750.00	1,000.00	-	304.87	3,054.87
West Kootenay Timberwolves Lacrosse Society	West Kootenay Timberwolves	1,860.00	430.00	-	-	714.83	430.00	1,574.83
TOTAL		373,111.61	92,866.61	34,538.23	34,341.25	51,975.11	116,068.83	329,790.03

Jennifer Kuhn

From: is@rdkb.com
Sent: May 1, 2020 10:47 AM
To: Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn
Subject: Grant-in-Aid Form submitted by Kootenay Columbia Learning Centre, email address - kclc@sd20.bc.ca

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'B' / Lower Columbia- Old Glory Director Linda Worley

Applicant Information:

Applicant: Kootenay Columbia Learning Centre

Address: 2001 Third Avenue

Phone: 2503641275

Fax:

Email: kclc@sd20.bc.ca

Representative: Denise Flick

Make Cheque Payable To: Kootenay Columbia Learning Centre

Other Expenses:

Total Cost of Project: \$

Amount Requested from
RDKB Director(s):

\$750.00

*Approved Director Worley
May 3, 2020*

What is the Grant-in-Aid for?

This Grant-in-Aid is for a bursary to give to a deserving graduate of Kootenay Columbia Learning Centre.

List of Other Organizations Applied to for Funding

Name of Organization Kootenay Columbia Learning Cen

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Jennifer Kuhn

From: is@rdkb.com
Sent: May 6, 2020 3:03 PM
To: Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn
Subject: Grant-in-Aid Form submitted by West Kootenay Recreational Dirt Bike & ATV Society, email address - cam.rauschenberger@ig.ca

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'A' Director Ali Grieve, Electoral Area 'B' / Lower Columbia- Old Glory Director Linda Worley

Applicant Information:

Applicant: West Kootenay Recreational Dirt Bike & ATV Society

Address: Box 218 Montrose, BC V0G 1P0

Phone: 250-368-6424

Fax:

Email: cam.rauschenberger@ig.ca

Representative: Cam Rauschenberger

Make Cheque Payable To: West Kootenay Recreational Dirt Bike & ATV Society

Other Expenses:

Total Cost of Project: \$72,800

Amount Requested from RDKB Director(s): ~~\$7500~~ \$3,750 - Approved Director Worley - May 6, 2020

What is the Grant-in-Aid for?

To support the purchase of grooming equipment which will provide for regular grooming of the Kootenay MX track, learners track, and increase overall safety of the grounds. The equipment will also be used to

improve facilities (parking, increased size of the learners track, improved access to the grounds). More background is provided in the attached files.

List of Other Organizations Applied to for Funding

Name of Organization See attached.

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

["Equipment Purchase Budget \u0026 Fund Raising.xlsx", "RDKB Grant In Aid Application.docx"]

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Project Description:

The WKR DAS is a community interest organization that runs and maintains the Kootenay MX Track & Trail facility, using it to hold many events. The Rover Creek Recreational Trail Facility also falls under our banner. We hold family learn to ride days, motocross competitions, off-road competitions, and weekly open practice days. Our audience is mainly families, with 100-150 attendees per event (8-10 events per year), with participants as young as 5 attending.

It is very important for us to provide a safe facility for riders to practice their skills and participate in competitions. Because our facility sees such regular use, it also requires regular maintenance. Currently we are relying on donated time and equipment from local businesses, supplemented with occasional services paid for by the club. As the Kootenay MX Track & Trail continues to see growth it is becoming quite challenging to do adequate grooming without having our own equipment.

This funding drive will strengthen our ability to serve the community as having our own equipment will greatly enhance the capacity of the club to provide a safe facility, while also expanding our ability to grow the number of people who can participate.

The grants we are applying for are intended to purchase a piece of machinery that will allow us to groom and maintain the facility as required, reducing cost as a barrier to safety. The equipment (a Caterpillar D3 or equivalent) will be used to groom the facility for safety on a bi-weekly basis, with additional grooming done during events. We have quotes on machinery ranging from \$30,000-65,000. The lower end of the scale is older, more used equipment which would require higher maintenance. The more expensive quotes are for newer, less used equipment which can be reasonably expected to require less maintenance and repairs and to last longer. Our preference is to buy a newer piece of equipment though we have the capacity within the club to successfully operate either option.

An appropriate equipment purchase will also help the financial viability of the club as it will reduce our operating expenses. The expenditures we currently direct towards rental and operation of machinery (approximately \$2000 each time the facility is groomed) will no longer be required, allowing those funds to be redirected. Ongoing costs will be supported by the club through event and membership revenues along with annual corporate sponsorships (Mainjet Motorsports, IG Wealth Management, Celgar, etc). We have board members with extensive operating and maintenance experience such that the club will be able to operate and maintain the machine internally.

The RDKB could be recognized with a permanent sign at the facility entrance (supplied by WKR DAS) along with promotion at every event held. The RDKB would also be welcome to participate in any events as appropriate (booths, giveaways, etc). The logo would be placed on our website, any print materials, and would be included on any additional advertising produced.

Overall a successful project will allow us to become a more sustainable organization with improved safety and accessibility. Our goal is to have fundraising completed by June 30, 2020 with the purchase transaction to be completed by Sep 30, 2020.

Equipment	Hours	Price	Tax	Total
2000 John Deere 650G	12,636	\$30,000	\$3,600.00	\$33,600.00
2008 Case 850L	4691	\$65,000	\$7,800.00	\$72,800.00

Jennifer Kuhn

From: is@rdkb.com
Sent: May 1, 2020 4:56 PM
To: Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn
Subject: Grant-in-Aid Form submitted by Boundary Country Regional Chamber of Commerce, email address - info@boundarychamber.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks Director Roly Russell, Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant: Boundary Country Regional Chamber of Commerce

Address: BOX 43 - Grand Forks, BC - v0h1h0

Phone: 250 442 7658

Fax: NA

Email: info@boundarychamber.com

Representative: Jeff Fero

Make Cheque Payable To: Boundary Country Regional Chamber of Commerce

Other Expenses:

Total Cost of Project: \$\$16,000 +

Amount Requested from RDKB Director(s): ~~\$\$2,900~~ *\$2,000 Approved Director McGregor May 5, 2020*

What is the Grant-in-Aid for?

Regional business advocacy, communications, and recovery efforts around COVID-19. (full request attached by PDF)

List of Other Organizations Applied to for Funding

Name of Organization Community Futures Boundary

Amount Requested \$3450

Amount Secured Yes

Name of Organization City of Grand Forks

Amount Requested \$5000 +

Amount Secured Yes

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

["BCRCC_RDKB_COVID_Support_Request.pdf"]

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Building a Louder Voice
For Small Business in
Boundary Country

RDKB
Area C, Area D, Area E
May 1, 2020

Re: Financial Support Request

To Our Regional Directors,

The Boundary Country Regional Chamber of Commerce would like to put forward a formal Financial Funding Request at this time.

In recent weeks, the BCRCC has been working in very close partnership with many local and regional organizations, mainly: Community Futures Boundary, the City of Grand Forks, and the RDKB – Director Russell. We have been sharing communications, meetings, and plans for collaborative recovery efforts. Today, the BCRCC launched a regional economic survey on behalf of these partners, as well as Grand Forks Credit Union (gfcu), to try and uncover some relevant Boundary Country statistics. As you are all aware, true numbers that reflect our area are hard to come by.

Existing partnerships have become noticeably stronger in this time of crisis, and we would love to further that, and make the most of our potential efforts as we move into recovery.

As the BCRCC has taken lead on a number of business-oriented projects and communication efforts during this time of crisis response, we are running up on budgetary limitations. We are hoping that each of you will consider financially supporting the continuation and enhancement of our efforts now, and into the coming weeks. There are a number of great (and collaborative) regional efforts being made right now, and while financial support is crucial for us to make the most of these, we also see value that goes beyond monetary in your potential support. We believe that the impact of things like economic surveys, video updates, and shop local campaigns will be more greatly realized through collaboration and objective stakeholder support.

The projects we are asking you all to support at this time include:

- “Boundary Country - Open For Business” social media pages (Facebook and Instagram)
 - We’ve created new pages, dedicated to building a hub of who is open, how and when. These pages showcase businesses across the region, and hold the potential to become a free advertising platform for them. The pages are already in use by the public, but if we can put some money into “promoting” all posts, we can start advertising for our regional businesses, and reach a much larger audience.
- Regional Business Community Survey
 - We have developed this in partnership with the RDKB, the City of GF, gfcu, and Community Futures Boundary – “borrowing” questions from the BC chamber survey. While we have a survey released, we want to release again periodically as a measure of impact and recovery. We also have limited resources available to do a proper survey analysis, and the ability to hire this would greatly improve our insights.

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**Building a Louder Voice
For Small Business in
Boundary Country**

- **Boundary Country Promotional Video Update Efforts**
 - A BCRCC director has taken it upon himself to conduct excellent business community video updates through his online brand “Two Cowboys”. Christina Lake Tourism, Area D, the City of Greenwood, and the City of Grand Forks are just a few organizations that have been featured so far – alongside multiple small business owners across the region. We find these to be a very useful tool – but one that needs to be done in repetition to make a lasting impact. Two Cowboys are no longer able to offer these free, and we feel there is great value in hiring them to continue these video updates. Their work has high engagement on online.
 - <https://www.facebook.com/travelingcowboys/videos/232222658001664/> (GF and the Lake)
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- **Boundary Bucks / Shop Local Campaigns**
 - We are currently running a regional shop local campaign that revolves around “Boundary Bucks” gift cards. Boundary Bucks are a single gift card that can be used at multiple locations across the Boundary. These were launched in December with some pretty good momentum around the holiday season, and we would like to further increase the regional reach of this program. While we do not necessarily need monetary support on this effort, we believe the backing of the RDKB will increase awareness and acceptance of the program. To date we have sold about \$30,000 of these cards, which can be used at 25+ stores throughout the Boundary. We would like to see 50-100 locations.

We have outlined the financial need for each of these on the following page along with a request.

Thank you for your consideration, and while it may be a peculiar time to be asking for money, we truly believe that any collective support from the RDKB will go a long way in creating awareness, legitimizing our efforts, and rebuilding the relationships that can actually benefit our business communities.

Sincerely,
Boundary Country Regional Chamber of Commerce

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Building a Louder Voice
For Small Business in
Boundary Country

Funding Proposal

Program	Use of Funds	Ideal Total Budget (May – July)	Per Area request
"Open For Business" Social Media Pages	Advertising – Paid Promotion of Regional Business Posts. One business per post.	\$1500	\$200
Regional Business Community Survey	Advertise Future Surveys Survey Analysis (3 surveys)	\$500 \$4500	\$0 \$750
Boundary Country Business Community Updates	Hire Video Contractor (5 videos)	\$9250	\$1850
Boundary Bucks / Shop Local Campaign	Financial / Public support of program	N/A	\$100

At this point, we have received commitments of financial (and human) resource support from the City of Grand Forks and Community Futures Boundary on these projects.

Our total ask, per each Area Director is \$2900

Sincerely

Jeff Fero
On Behalf of the BCRCC Board of Directors

Feel free to contact me with any questions or clarifications – 250 442 7658

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Representative: Jeff Fero

Make Cheque Payable To: Boundary Country Regional Chamber of Commerce

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Amount Requested from RDKB Director(s): \$\$2,900 *Approved Director Russell*
May 5, 2020

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Amount Requested

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Documents uploaded with Submission?

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Building a Louder Voice
For Small Business in
Boundary Country

RDKB
Area C, Area D, Area E
May 1, 2020

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**Building a Louder Voice
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**Building a Louder Voice
For Small Business in
Boundary Country**

Funding Proposal

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On Behalf of the BCRCC Board of Directors

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Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director All Grieve	<input type="checkbox"/> Electoral Area 'B/' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C/' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D/' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E/' West Boundary Director Vicki Gee
---	---	---	--	--

Applicant:	Big White Mountain Community Development Association			
Address:	Suite 215, 101-1865 Dilworth Drive, Kelowna, BC, V1Y 9T1			
Phone:	250-318-1644	Fax:		E-Mail: info@ourbigwhitemountain.com
Representative:	Joyce Ricioppo			
Make Cheque Payable To:	Big White Mountain Community Development Association			

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$2,500 What amount are you requesting from this RDKB Director(s)? \$2,500

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Renewal and Increase of the BWMCDA Bookkeeping Expenditures. The increase is driven by the additional work driven by the Early Learning Centre and a reduction in donated hours by the contractor. Backup to the increase will be provided separately.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Date: April 26, 2020 Applicant Signature	Print Name Joyce Ricioppo

Office Use Only	Grant approved by Electoral Area Director:
Approved by Board:	_____

SUBMIT

Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
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Applicant:	Big White Mountain Community Development Association		
Address:	Suite 215, 101 1865 Dilworth Drive, Kelowna BC V1Y 9T1		
Phone:	250-318-1644	Fax:	
		E-Mail:	info@ourbigwhitemountain.com
Representative:	Joyce Ricioppo		
Make Cheque Payable To:	Big White Mountain Community Development Association		

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$2,875 What amount are you requesting from this RDKB Director(s)? \$2,875

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Funding for the BWMCDA Insurance expenditure as per our attached policy.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Date: April 26, 2020 Applicant Signature <u>Joyce Ricioppo</u>	Print Name Joyce Ricioppo

Office Use Only	Grant approved by Electoral Area Director: <u>V. Gee</u>
	Approved by Board: _____

SUBMIT